



# **SELF STUDY REPORT**

**FOR**

**3<sup>rd</sup> CYCLE OF ACCREDITATION**

## **SHREE VRUSHABHENDRA EDUCATION SOCIETY'S ARTS & COMMERCE COLLEGE**

SHREE VRUSHABHENDRA EDUCATION SOCIETY'S ARTS AND COMMERCE  
COLLEGE HARUGERI GOKAK ATHANI ROAD HARUGERI TQ RAIBAG DIST

BELAGAVI

591220

[svesaccharugeri.org](http://svesaccharugeri.org)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**December 2020**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Shree Vrushabhendra Education Society's Arts and Commerce College, Harugeri is one of the pioneering educational institutions in the most academically underdeveloped region of North Karnataka. Realizing the need for quenching the academic thirst for the higher education of the rural youth, Late Shri B.R.Darur, the founder chairman of Shree Vrushabhendra Education Society, established the College in 1983 with the motto "Life is education", implying a broad vision for the "education" to transform human life. It also envisaged the critical need to impart such education to the rural youth that transcended all the barriers of gender and religion etc. As we look back, there is a good reason for us to feel satisfied with the achievements of its essential objectives of providing quality higher education. During this period, the educated alumni of this college have carved a niche for themselves in various fields. The college was accredited with B by NAAC in 2015 with 2.77 CGPA and is happy to present this short executive summary to the peer team members who will visit the college for the re-accreditation process.

"Harugeri" was a village till 2015 and now a town in Raibag taluka of Belagavi district, situated about 650kms away from Bangalore, bordering Maharashtra state. Predominantly, people here are engaged in cash crop agriculture. The entire taluka is economically, socially and educationally backward area. Majority of the population constitutes scheduled castes, scheduled tribes and the other backward communities.

Shree Vrushabhendra Education Society is a Premier Education Society which consists of 8 Educational institutions from KG to PG (Distance) including Research Centre under the aegis of Kannada University Hampi: a state university. The establishment of this research centre is a rare and distinctive feature of this college. Now, **Shri Girish Darur**, a post-graduate in Management studies, is leading the society as the Chairman since 2013.

IQAC was established in 2007 and is functioning as a catalyst for many processes about quality sustenance and enhancement. Recommendations of the NAAC peer committee, LIC reports and feedback received from various stakeholders and the broad guidelines issued by the management, have been the guiding principles of IQAC.

### **Vision**

**To bring forth competent and healthy youth for a strong and vibrant society.**

### **Introduction:**

The above vision statement aligns with the motto of the parent Shree Vrushabhendra Education society's which is Jeevanave Shikshana implying that the whole life is education. Education need not necessarily mean the accumulation of certificates of academic activities, it is always about imparting and inculcating life values to the students which will help them to shape their careers and personalities and make them sensitive to the needs of the society. It also gives importance to what is nowadays called "Life Long Learning"(or simply

L.L.L.). However, the main concern or emphasis for choosing the above vision statement is that we, as a portal of HEI, have our share of responsibility to groom the aspiring youth to take on challenges of life.

The idea of this vision was, put for discussion at the governing council meeting held in the year 1981. Opinions were sought, from the stakeholders about this vision statement's clarity and adaptability.

The stakeholders, after due deliberation, accepted and approved the vision statement.

After the conclusion of the meeting, the president of Association directed to convene a meeting of the board of directors of the College and draft appropriate mission statement.

## **Mission**

To impart excellent and affordable quality higher education of global standards to the rural youth.

To prepare them to face global competition.

To help them inculcate values of a high moral and ethical standard by creating an ambience of co-living, co-learning.

The "Internal Quality Assurance Cell" was formed in August 2007 to monitor and execute quality measures. The cell has taken many initiatives to bring about a quality change in various curricular and co-curricular activities. It has been instrumental in the academic progress of the college since its formation. The IQAC conducts periodic meetings and guides the staff and makes suggestions to management from time to time for the betterment of education.

A summary is presented here to provide an overview of this college report for submission to NAAC for re-accreditation.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

Supportive management guides the institution. It is pertinent to note the zeal of the present management emanates from the strong foundations laid by its founders, who stood heads and shoulders above the rest in the society with concern for providing quality education to the rural youth. The faculty is committed to its profession, and many have obtained doctoral degrees. At the institutional level, there is good teamwork leading to most actions done in a participative way.

Notwithstanding limited area, the college has been striving to upgrade the academic infrastructure in a phased manner in tune with emerging needs.

This college is situated in an area where traditional family values take importance the students are well disciplined and are motivated and committed.

The alumni have, over the years, been more overt in their interaction with their alma-matter. They also

provide "development inducing feedback" and support with material assistance.

The learning outcomes, as indicated by students' academic achievements, recognitions earned in sports and placements secured, is noticeable in the context of other institutes at this place.

Technically, though, not a part and parcel of the college, it has a "Research Centre" established under the Kannada University, Hampi. This research centre is a unique distinction of the college because of the coveted recognition it is bestowed with. This research centre has brought out research articles on locally relevant issues. Many unknown and unsung stories of the personalities from the region have been brought to limelight through the doctoral thesis brought out through our research centre.

### **Institutional Weakness**

We are facing difficulties in starting vocational courses that will make a graduate into an "industry ready", "market-ready" and "employment ready" individuals. We are striving to overcome this limitation.

There is no open space available near the college to acquire. Therefore institute has to continue with MOU,s with co-located Sports Institutions.

Inability to recruit qualified staff at the college since 2015, due to the restrictions imposed by the government on the recruitment, leading to ad-hoc arrangements required to be made by the institute for teacher recruitment.

The students admitted to the college, invariably study in their mother tongue, and at such schools, there is no adequate infrastructure. This situation leads, at times, to stunted development of the students.

Research projects undertaken by the faculty are limited due to the non-approval of the research projects. There are attempts by the institute to facilitate approval of research projects.

Tight academic schedule restricts the time to be devoted to more co-curricular and extracurricular activities.

There is a lack of local industries in supporting resource mobilization and employment generation.

### **Institutional Opportunity**

The college has an opportunity to learn from the increasing e-learning support systems, especially given the present "COVID" conditions.

To introduce an integrated B.Ed course, to provide greater employment opportunities for students. To plan for starting robust programmes for "Soft skill" development to enable the students to be good human beings and also to be successful in career and life.

To make the best use of the "Research Centre" established at the college so that a corpus of new knowledge can be generated that are locally relevant.

To streamline the existing coaching classes for the students by making use of qualified teachers from the local resources to teach language proficiency, quantitative aptitude, the test of reasoning and current affairs and also to seek guidance from the well-placed alumni. The students of all the programmes have access to computer labs to enable them to be thorough and update their working knowledge of computers.

To identify donors for resource mobilization at the local, state and national level.

### **Institutional Challenge**

Understanding of the fast changes in the higher education sector due to inevitable distance learning programmes through e-mode on account of "COVID". This situation has created a flux in planning for discreet actions.

Training the students in appropriate knowledge domain due to the nature of employments which keep changing every day.

To increase the number of girl students for admission by convincing the parents regarding the changed priorities in the current world and by making them understand the essence of education in the life of a student.

The newly started BCA and B.Sc programmes have remained self-funded.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Before the start of the semester, the "Academic calendar," and the "Calendar for CIE" are prepared as per the guidelines of the University. A team is nominated for the purpose by the principal. This team takes into consideration the availability of classrooms, labs and the faculty. Optimum use of ICT enabled classrooms as per requirement is ensured to accommodate syllabus coverage. After this, the departments make their calendar of events.

The Faculty members are actively involved in Board Of Studies (BOS) (05), Board Of Examination (BOE) (09), curriculum design and Development (01), and evaluation process (25).

The elective course system is adopted. 16 elective options are available for BA, 2 for B.Sc, 2 for B.com and 02 for BCA programmes.

There are six certificate courses on various subjects viz 1) Accounting and Taxation 2) Creative Kannada 3) Spoken English 4) Functional Kannada 5) Accounting and Taxation and 6) Yoga, offered since 2015. A good number of 328 students were benefitted by these value-added courses. Exclusive papers on Indian Constitution, Environmental study and Human Rights, Personality development and communication skills, and Computer Applications, are included for all the programmes.

Experiential/participative learning is provided to the students through fieldwork /projects. 55% of the

students have participated in it

Regular feedback is taken from all the stakeholders, to review and improve our working standards. The obtained feedback is analyzed, and an appropriate action is taken wherever necessary. A lot of importance is given to the feedback as it reflects our working standards. Feedback is obtained from students, alumni, stakeholders and teachers. However, not much of feedback was available from the employers. All the suggestions were placed in the meeting and action was taken to implement the same.

The feedback received and action taken reports are yet to be hosted on the web.

### **Teaching-learning and Evaluation**

The average student enrollment is at 49.01%, of which 80.28% of the students belong to the reserved categories. The male students to female students ratio are 55:45. There were measures taken to identify slow learners and advanced learners at the college, which is 19.20% and 39.02% respectively. A bridge course in English and Commerce was designed for the needy students based on the marks obtained in qualifying exams. The full-time teacher-student ratio is 27:1.

45% of the syllabus is covered by student-centric methods, except for languages where it is 30% approximately. There is much scope to retune the same. E-learning resource is extensively used. Learning Module System (LMS) is yet to be adopted. The mentor-mentee ratio is 1:30.

We have full-time teachers against all the sanctioned posts filled by the management. 19.35% of the teachers are PhD holders. The average teaching experience of the faculty is 12 years.

The evaluation process of students performance is as per University guidelines. Also, evaluation of students is through close observation by assessing their response in classrooms, participation in debates and quizzes. On these occasions, the students are provided with development – inducing feedback.

Describing PO's PSO's and CO's has been undertaken by the College. The same will be finalized after due deliberations and hosted on the web.

Examination related grievances are very rare. The College has an established Grievances Redressal Cell which ensures transparency in sorting out any complaint. Meetings of grievance redressal cell are held periodically and all the grievances are sorted in the shortest possible time.

As of now, the learning outcomes are indicated by the overall pass percentage, which is 87.76%.

### **Research, Innovations and Extension**

Over the past five years, the college received 8.6 Lakh rupees from the Government and NGOs for research. The departments of Kannada and sociology optimally utilized these funds for research activities. 21 seminars were organized during this period with 26% of the teachers published 33 articles, and the faculty published ten chapters in edited volumes. The teaching staff have published 8 books as editors.

Twelve "extension activities" were conducted through the National Service Scheme (NSS), Youth Red Cross

(YRC) and Scouts and Guides. As many as 526 students participated in blood donation activities. There were 56 "out-reach activities" that were undertaken, where there was 70 % of the student's participation. The college has 04 Collaborations and functional MoUs, with NGOs (1), Research Centers (02) and one with Harugeri Municipal Council.

Promotion of research and creating research facilities has been the main concern of this college. Establishment of a "Research Centre" in 2007, under Kannada University Hampi has been a major milestone. This research centre has contributed to the advancement of knowledge in various topics, exclusively concerning the local and regional areas in the fields of History, Economics, Literature, and Commerce. Also, it is a rare distinction of this college, that 04 of our faculty members have been recognized as research guides. Since the inception of the research centre, 21 PhD and 83 M.Phil degrees have been awarded. A total of 9 PhD and 3 M.Phil degrees have been awarded through the research centre during 2015-20.

### **Infrastructure and Learning Resources**

The college has a built-up area of 3577 sq. meter built on 2.30 acres of land. There are 24 classrooms, including 5 ICT enabled classrooms, 1 virtual classroom, 2 seminar halls of which 1 is ICT enabled. There are six labs, out of which 4 labs are for B.Sc students while the other 2 labs are exclusively for students of BCA.

For cultural activities, the college makes use of 2 seminar halls and the open space of 2190 sq mt. It has a facility for Indoor games and a well-equipped gymnasium. Due to lack of space for outdoor games and sports, the college has an MOU with Shri Valmiki Education Society's Physical Education college. An amount of Rs. 59,26,000/- is spent on infrastructure development in the last five years.

The library is automated, with E-lib 16.2 version for ILMS. The average annual expenditure of the library is Rs. 1.03 lakhs. The average footfall at the library is 100. There is a gradual decline in the number as more students are having access to the internet through their mobile phones. However, we are making efforts to ensure that a culture of reading books is developed in the students through an exclusive forum in the college.

There are 92 computers along with peripherals at the college, including, those established for administrative purpose. The maintenance of these computers of the institute is vested with a local contractor through an agreement. The institute has 50 MBPS internet bandwidth and has Wi-Fi connectivity. The student-computer ratio is 13:1. Thus, this infrastructure meets the requirement of students for access to needy information and retrieval on current and relevant issues. The average expenditure incurred for maintenance of infrastructure is about Rs.9,00,000/- per annum. There are established norms to ensure optimum utilization of the available resources of the College and to see that there is no leakage of funds for non-essential purposes.

### **Student Support and Progression**

As ours is an institution situated in a rural backdrop, there are many students from rural and underprivileged communities. It is of pivotal importance to ensure that students are benefitted financially through the scholarship schemes. As many as 87.39% of students are benefitted from the scholarships provided by the government, and 11% from non-government agencies, implying a total of 98% of students are the beneficiaries of scholarship schemes.

Skill enhancement is provided to the students by training them in spoken English, Functional Kannada,

Creative Kannada, Yoga, Computer office automation and Accounting and taxation. Yoga training was conducted by a qualified private agency. Approximately 320 students were benefited from the skill enhancement courses. The college "Career Counselling Cell" plans the programmes for preparing the students for competitive examinations and 19% of our students benefited from the programmes.

For the redressal of grievances, the college strictly follows guidelines laid by UGC. Maximum care is taken to see that there are no grievances of major concern at the college. While there has been no such case at this college, a clear and transparent written mechanism is available to redress the issues.

The graduate employment rate is 11.20%, and 28% of students have gone for higher education at various institutions and 15 students were awarded "University Blue" by the parent University for their outstanding performance in sports.

Student participation in various administrative and academic bodies is encouraged. The library committee, IQAC, student council, women cell, redressal of grievances, anti-ragging committee etc. have students as members. 30% of the students participate in cultural activities and sports competition held at the college and other places.

The college has a registered alumni association which is active. Their valuable feedback is obtained and acted upon them. The alumni have donated a water filter costing Rs: 1.6 lakhs.

### **Governance, Leadership and Management**

The top management plans strategy for the all-round academic excellence in the college. The perspective plan is in tune with the Vision and Mission of the college. The management committee frames the policies for the enhancement of quality education. Recruitments are according to Govt. rules and UGC norms. Grievances of the staff if any are settled by the Principal and the Management as per rules. E-governance in administration, students admission and examination is in place. It has Employees' Co-operative Credit Society, working for the last 34 years. The institution allows its employees to become office bearers of University academic bodies. It has a Performance appraisal system for faculty through self-appraisal and feedback of students. The contribution made by alumni associations and the others is used for the welfare of students. The college has organized self-funded Seminars and Workshops. The auditing is regular. The college has been undertaking the administrative and academic audit (AAA) from the year 2018-19 as per new guidelines provided by NAAC. The IQAC has taken initiatives to consider inputs of stakeholders' expectations through perspective plans, ongoing methods of evaluation, needy feedback from faculty and initiations of IQAC. Quality assurance initiatives include regular conduct of meetings, timely submission of AQARs and certification by "AAA" Committee. The introduction of B.C.A and B.Sc. Courses, automation of library, open access system, construction of an Indoor Sports Hall, Starting of certificate courses, carrying on the green audit, organizing seminars and workshops and training for newly recruited staff and office staff etc; are the outcomes of post-accreditation initiatives.

### **Institutional Values and Best Practices**

The concepts of gender equity and sensitization are instilled in the students through curricular aspects through the study of sociology, political science, history, and literature. In the co-curricular activities, the same is achieved through the establishment of Women Cell, NSS programmes and a host of other activities. 17 gender

equity programmes were conducted during the last 5 years.

Security of the students is ensured through the issuance of ID cards. There is a warden at the ladies hostel who is available round the clock and a security guard to ensure safety to the girl students. The institute also has a Ladies Common Room and the college is under CCTV surveillance.

There are plans to utilize alternative energy resources which is limited to a single solar lamp at the moment. We have plans for increasing solar lamps. We have undertaken phase-wise replacement of bulbs with LED bulbs to conserve energy. Waste management is effective with separate bins for collecting wet and dry waste and a separate counter to collect e-waste. There is a rainwater harvesting system at the college. An underground sump collects rainwater and the rainwater collected is used for domestic purposes. The green audit is conducted periodically. There are efforts to ensure that differently able students find the college suited for their needs. Ramps are available for orthopedically challenged students while Scribes are provided for the visually disabled.

Values of tolerance and harmony for various diversities are incorporated in students by conducting folk art festivals, NSS camps and other activities. To sensitize students and staff on Constitutional obligations, Human rights and other issues, various celebrations concerning constitutional values, service mindedness, programmes such as World Aids Day, Blood donation camps and national festivals are conducted. Teachers have established 'Jaana Jaaneyara Balaga', a forum to promote the culture of reading books among the students. The student achievers are felicitated by cash awards.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SHREE VRUSHABHENDRA EDUCATION SOCIETY'S ARTS & COMMERCE COLLEGE
Address	SHREE VRUSHABHENDRA EDUCATION SOCIETYS ARTS AND COMMERCE COLLEGE HARUGERI GOKAK ATHANI ROAD HARUGERI TQ RAIBAG DIST BELAGAVI
City	HARUGERI
State	Karnataka
Pin	591220
Website	<a href="http://svesaccharugeri.org">svesaccharugeri.org</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	V. S. MALI	08331-257853	9148834905	08331-	svesaccharugeri@gmail.com
Associate Professor	P. B. NARAGUND	08331-257291	9448942041	08331-	pbnaragund@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

<b>Establishment Details</b>				
Date of establishment of the college		01-01-1983		
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>	<b>Document</b>		
Karnataka	Rani Channamma University	<a href="#">View Document</a>		
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	28-03-1994	<a href="#">View Document</a>		
12B of UGC	23-02-1998	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	SHREE VRUSHABHENDRA EDUCATION SOCIETYS ARTS AND COMMERCE COLLEGE HARUGERI GOKAK ATHANI ROAD HARUGERI TQ RAIBAG DIST BELAGAVI	Semi-urban	2.3	3577.45

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Arts	36	PUC or Equivalent	English + Kannada	360	142
UG	BCom,Commerce	36	PUC or Equivalent	English + Kannada	140	109
UG	BCA,Bca	36	PUC or Equivalent	English	40	22
UG	BSc,Science	36	PUC	English	80	75

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				8				11			
Recruited	0	0	0	0	8	0	0	8	3	0	0	3
Yet to Recruit	0				0				8			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				20			
Recruited	0	0	0	0	0	0	0	0	14	6	0	20
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				20
Recruited	17	0	0	17
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				3
Recruited	2	1	0	3
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	6	0	0	0	0	0	6
M.Phil.	0	0	0	1	0	0	0	1	0	2
PG	0	0	0	1	0	0	2	0	0	3

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	14	5	0	19

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		0		2

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
		UG	Male	455	0	0
	Female	382	0	0	0	382
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	45	56	60	67
	Female	39	41	33	40
	Others	0	0	0	0
ST	Male	11	11	7	8
	Female	8	10	7	5
	Others	0	0	0	0
OBC	Male	294	284	309	304
	Female	250	234	190	195
	Others	0	0	0	0
General	Male	103	90	77	95
	Female	87	61	35	44
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
<b>Total</b>		<b>837</b>	<b>787</b>	<b>718</b>	<b>758</b>

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
16	16	11	11	10
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	07	05	05	04

### 2 Students

#### 2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
837	787	718	758	760
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
254	287	200	186	205

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
160	177	209	227	246

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	22	23	18

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
31	31	23	23	19

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 22**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
64.40	64.12	57.54	52.71	76.08

**4.3**

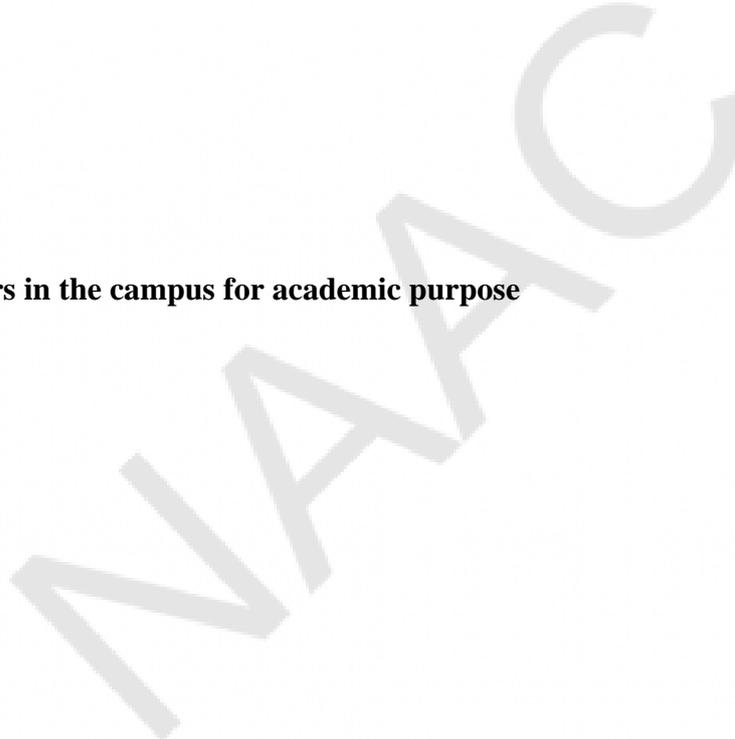
**Number of Computers**

**Response: 92**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 64**



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Being an affiliated college it follows the syllabus prescribed by the university. The college prepares its academic calendar of events, and the CIE calendar, primarily this responsibility is vested with the calendar committee. This committee in consultation with IQAC and the senior faculty prepares the above calendars. This is done before the beginning of the semester.

The inputs considered by the committee are as below

- a) Outcomes of the stakeholder's feedback and its analysis and suggestions.
- b) Availability of infrastructure resources like classrooms, ICT, laboratories and resource materials available at the library including *Inflibnet* etc.
- c) The availability of auditorium, seminar halls, sports ground.
- d) Availability of the faculty.

With the above inputs the committee makes out a tentative time frame chart for:

- a) Covering the syllabus.
- b) Optimum use of laboratories, computer lab and other facilities.

The Principal conducts a meeting at the beginning of every semester to chalk out the activities of the college. The heads of the departments arrange meetings to distribute the workload and assign the syllabus along with the plans of departmental activities.

The faculty prepare teaching plan at the beginning of the semester. Every teacher prepares individual time table and teaching plan. The work diary and the students attendance register is monitored by the concerned HOD and the Principal of the college.

The HOD's of the concerned departments prepare departmental time table. Classes are held as per the time table. Departmental meetings are held twice in each semester.

In order to assess the effectiveness of teaching and curriculum delivery, we ensure that the students are examined. Seminars, tutorials and unit tests are conducted periodically as per the instructions of the department. As per the guidelines of the university, two internal assessment tests are conducted every semester. To enrich learning experience of the students ICT is used. We also conduct field projects, student

seminars, tutorials, solving question papers, research projects and industrial visits.

For the test of assimilation of knowledge, college organizes seminars, conferences, workshops, group discussions, case studies and study tours. These activities provide a platform to interact with experts in various fields which enhances their knowledge. Over the last five year 31 seminars have been conducted.

Remedial classes are held for students who are slow learners. A mentor-mentee system is in place to take holistic care of the students with focus on the needs of individual students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

The College prepares the prospectus prior to the beginning of the academic year and is made available to the students. The college webpage is uploaded with the syllabus and calendar of events. The syllabus of individual teacher is brought to the notice of the students in their respective classes along with the scheme of examination.

In order to assess the effectiveness of teaching and curriculum delivery the students are examined. Seminars, tutorials and unit tests are conducted periodically as per the instructions of the department. As per the guidelines of the university, two internal assessment tests are conducted every semester. The first test is for 20 marks which are reduced to 4 marks; Second test is for 80 marks that are reduced to 10 marks; 3 marks for attendance and 3 marks for assignment which makes a total of 20 marks. In addition to the 20 marks, courses with practical classes like BCA and B.Sc have 20 and 10 internal assessment marks for practical classes respectively.

Students are made aware of the evaluation process during the induction programme held at the beginning of the first semester. Teaching plan and CIE are made as per academic calendar. Change and amendments in the syllabus if any, in the midst of the academic year are brought to the notice of the students. In order to ensure that a proper evaluation of student's performance the college has adopted the following measures.

1. Conducting of internal tests for every semesters and allocation of internal marks as per the guidelines of RCU, Belagavi. Internal marks are displayed on the notice board.
2. Special tests for advanced and slow learners.
3. Student's evaluation through observation of their participation and performance in curricular and co-curricular activities.
4. Student evaluation is also done through their involvement in classroom interaction, debates, quiz and group discussions.
5. Evaluation through Mentor System.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.**

**Response:** 7

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response: 6****1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2019-20	2018-19	2017-18	2016-17	2015-16
01	02	01	01	01

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response: 8.2****1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
34	110	72	60	38

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3 Curriculum Enrichment****1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum****Response:**

**Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.**

**Response: Human Values:**

Being an affiliated college, the college meticulously follows the curriculum prescribed by the university. The university integrates cross-cutting issues relevant to Gender, Environment, Sustainability, Human values and professional Ethics into the curriculum.

Following are the few selected courses which integrate relevant cross-cutting issues into the curriculum.

Name of the programme	Semester	Course Title	Cross-cutting Issue
BA, B.com, B.Sc, BCA	I	Indian Constitution	Equality, Civic Sense
BA, B.Sc, BCA	II	Environment study and Human Rights	Environmental Issues and Human Values
BA, B.Sc	III	Personality development and Communication skills	Overall Development of personality
BA, B.com, B.Sc	IV	Computer Application	Sustainability in the Competitive arena

The curriculum for U.G. students offers ample scope for the study of the Indian Constitution, Human Rights, Personality Development and Computer Application as mandatory subjects. In addition to the Human development, Rural and Urban Development, Community Development, Urban Planning and management are also focused. The college, as a part of extension activity, conducts various events by the departments to inculcate social responsibility.

**Environment and sustainability:**

A sustainable development is an idea which requires planning as it primarily focuses on the future. This college has taken up the following programmes in this direction with intention to create awareness about environment and sustainability. Some of the programmes conducted at the college are as follows:

- Ecological awareness.
- Rain Water Harvesting.
- Health and Hygiene.
- Environment awareness rally.
- Traffic rules awareness programme.

In order to integrate the values of ethics, gender sensitivity and human values the college has taken the following initiatives:

- Establishment of Anti-Ragging Committee, Prevention of Sexual Harassment at work places as per UGC guidelines.
- A distinctive feature of this college is the establishment of a “Women cell”. This cell has been active in conducting many programmes which create awareness on the topics relevant to women.

## 1. Anti-Ragging Committee:

Ragging is a menace which has cost the lives of many students. To prevent this menace, we have an anti-ragging committee which is pro active. There is a complaint box at the premises where students can drop in their complaints without disclosing their identity. The complaints are addressed on war footing thus making the campus free from ragging.

#### 1. Prevention of Sexual Harassment at work places:

Implementation of the Prevention of Sexual Harassment at work places is strictly observed as per the existing guidelines. However, we feel happy to say that there have been no such cases at this college because of harmonious relationships existing among the students and staff.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 54.39

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	09	06	07	06

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View Document</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 9.44**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 79

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** A. All of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**
- 5. Feedback not collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	<a href="#">View Document</a>
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 52.7

##### 2.1.1.1 Number of students admitted year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
328	348	236	254	262

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
600	580	520	520	480

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 100

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
254	287	200	186	205

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

At the commencement of every academic year, the college conducts induction programme for newly admitted students. In the sessions, the Principal and the senior faculty make students aware of their goals and objectives, code of conduct, attendance, and examination and evaluation system.

More than 50% of the students hail from the rural areas and their mother tongue in most of the cases is Kannada. The ratio of male – female student is 55:45 which is shown in the pie chart below.

GENDERWISE STUDENTS STRENGTH FOR 2019-20			
SL.NO	GENDER	STRENGTH	%
1	BOYS	457	54.60
2	GIRLS	380	45.40
	Total	837	100

**Total: 837    Boys: 457    Girls: 380**

The admission committee of the college scrutinizes applications and marks cards at the time of admission. The students, scoring more than 70% in their entry-level examination are classified as advanced learners, and those who have scored less than 50% are classified as slow learners. Apart from this formal marks based segregation, the teachers make their own assessment of student learning levels. The attendance, mark list and progress of students are recorded regularly.

#### Number of Advanced and Slow Learners for the Academic Year                      2019-20 Programme

##### Slow Learners details (2018-19)

SL.NO	Programme	Slow Learner
1	B.A	39/142
2	B.COM	11/109
3	B.Sc	7/55
4	B.C.A	6/22
	Total	63/328

The college makes continuous internal evaluation to determine the level of students' knowledge. It helps to review their performance based on the subsequent internal and external examinations.

The college invites the achievers and advanced students to interact with them. Such lectures, discussions with achievers inspire the advanced learners to go for higher education and competitive examinations.

Advanced Learners Details ( 2019-20)		
SL.NO	Programme	Advanced Learner
1	B.A	51/142
2	B.COM	59/109
3	B.Sc	14/55
4	B.C.A	04/22
	Total	128/328

Bridge course is organized for the first-year students at the very beginning of the Course to help them to connect their previous knowledge with the present one. Teachers pay extra attention to the beginners to encourage them to cope with other students and to bring out the optimum learning outcomes. The institute has a mentoring system based on UGC guidelines to cater to the needs of students.

Students are motivated to participate in various activities such as discussions, presenting seminar papers, and research papers etc., and to share their knowledge to help one another. Career guidance and Placement Cell guides students for Civil Services and other competitive examinations.

The teachers make use of student-centric methods, such as Experiential learning and Problem-solving methodologies. The increased use of e-learning system through ICT has made the teaching/learning process quite interesting, and enriched.

These efforts have resulted in better performance of the students as shown below:

- 03 Students have secured rank in the University examinations.
- 03 students have bagged university gold medals.
- Many Students have successfully cracked competitive exams like Civil Services, CA, PSI and others.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 27:1

File Description	Document
Any additional information	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:

##### Students Centric Methods:

These methods are decided by the teacher by considering the following:

1. Learner's background, abilities, and attributes, mainly drawn from diagnostic tests and mentor inputs.
2. Choice of best learning resources like ICT etc.

Suitable methods are noted in the lesson plans, made for each topic/sub-topic of the syllabus as appropriate. Some of the methodologies now adopted are described as below:

**Experiential learning:** The basic tenet is to "provide education that sticks and usable" by the students in their life. For instance, the department of commerce did a survey on retail market at Harugeri. This effort of making the student to participate in the survey has helped them to link the knowledge gained in the classroom to the market realities. Likewise in the study of History and Archaeology students are taken on tours to historical places so as to provide them an experience about the legacy of our historical background. But challenges to seek solutions to practical problems by connecting by what they have learned in the classroom.

**Participative learning:** Over the past four years, the "participative learning methods" (PLM) have been rigorously introduced in classroom activities. This is implemented in the classes where the student's strength is less than 30. PLM is referred to and understood by a multiplicity of names like peer teaching, active learning, group work, co-operative and collaborative learning, etc. This kind of approach makes the students involve themselves with the course content through talking, writing, reading, and reflecting, thus it is a 'group-work'.

At this college, the subject teacher decides as to the kind of groups to be created, whether informal (lasting only for the duration of a single class), formal (small groups created to work on a project for more than a single class) and study teams: groups created for the semester. The aim is to provide mutual support and encouragement to each other both within and outside class.

Participative learning provides ambience to accommodate the intellectual diversity of the students, and they feel included. Besides, it enables the students to retain the knowledge gained in the classroom.

Examples of participative learning like group discussion, debates, exhibitions, surveys, etc. are part of the lesson plan. For students studying language dramas, skits, recitations, etc., are a part of participative learning.

**Problem Solving methodologies** have been incorporated mainly for the students studying Science and Mathematics subjects.

In summary, this college has strived to ensure implementation of various student centric methods including making use of e-learning resources. As of now nearly 40% of the syllabus of each subject is taught through

these methods. Additional Details are uploaded.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

#### Learning Management System (LMS) & E-Learning Resources

- Information and Communications Technology (ICT) enabled teaching methodologies and advanced technology is being followed by the faculty in classrooms.
- The academic plan with the syllabus, lab manuals and question banks with solutions are made available at the beginning of the semester.
- The use of multimedia teaching aids such as LCD projectors, classrooms with internet-enabled computers are used.
- Sufficient number of books, e-books, Journals and e-journals are available in the library. The research journals are available online and facility for accessing these journals are provided.
- All the departments conduct seminars, workshops, faculty exchange programmes on the new developments in various subjects for effective teaching and learning.
- Seminar hall is equipped with ICT tools. Invited talks and seminars are conducted using the ICT tools.
- **Use of multimedia in the classroom.**

The teaching method depends on the nature of the topic. Certain topics are easily adopted to group discussions, some need explanations, some can be debated, others require videos etc, to be shown in the classroom. Information on a variety of topics is available on the internet.

#### Teaching follows different phases.

1. Initiative to create a perfect learning environment.
2. An effective introduction to the topic.
3. Elaboration and development of the topic.
4. Discussions, assessment and recap.

#### Use of internet in teaching:

The internet is used in the classroom wherein a teacher can create notes, documents, worksheets, PowerPoint presentations, and assignments related to the topic. This process supplements teaching by providing more information and also a platform for students to share their ideas.

To make the process of learning-teaching more dynamic and interesting the teachers are trained. A classroom can be made alive by the use of relevant videos and animations. It also motivates the students to perform better and to be technically updated.

Any institution has to consider the total cost-benefit equation, supply and maintain the equipment.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 33:1

#### 2.3.3.1 Number of mentors

Response: 25

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 96.79

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 25.34

##### 2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
06	06	06	06	06

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

**Response:** 11.77

##### 2.4.3.1 Total experience of full-time teachers

**Response:** 353

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

**Response:**

The mechanism of evaluation is based on the norms of Rani Channamma University, Belagavi. Each subject carries 100 marks, 80 for theory and 20 for internal assessment. The theory exam question paper is prepared by the BOE of the University. The internal test question papers are prepared by the respective subject teachers. The first internal test for 20 marks is conducted for one hour and is reduced to 4 marks; the second test for 80 is conducted for 3 hours is reduced to 10 marks. 3 marks are allotted for attendance and 3 for assignment. Total Internal Assessment marks are 20.

B.Sc. practical examinations carry 50 marks, out of which 10 marks is for IA and 40 for the practical exams. For BCA, the practical subjects carry 100 marks, out of which 20 marks for IA and 80 are for the practical examination.

- Internal assessment is transparent and robust.
- The institution follows the regulations of Rani Channamma University, Belagavi for the internal evaluation process.
- Students are oriented about the internal assessment process at the beginning of the academic year.
- College handbooks are offered to the students at the time of admission.
- We give fair chance to the absentees under genuine circumstances and bring students under uniform internal evaluation system.
- The assignment and project topics are given based on student's capacity to bring out the best as per their intellectual competence.
- If any grievances, issues, difficulties related to internal marks arise, they are resolved at the department level by the HOD/ programme coordinator. Unresolved dispute at the departmental level will be brought to the notice of the Principal. There are no such issues reported at our institution.
- Subject teachers evaluate the IA answer scripts and the performance of each student is evaluated focusing on the areas of improvement.
- **The Continuous Internal Evaluation (CIE)** includes attendance, assignment and performance in internal tests. The college has an examination committee which makes all the necessary arrangements for the smooth conducting of internal tests.
- **The timetable** of the tests is prepared and displayed on the notice board well in advance by the Internal Examination Committee. The committee prepares a common schedule and invigilators list accordingly.

Papers are evaluated within a stipulated time, and answer scripts are distributed in the classroom and queries of the students are discussed. The grievances of the students are addressed by the respective subject teacher individually. Consolidated internal marks list is prepared and displayed on the notice board, and the same is put on the university web portal.

The college has its student-centric methods of evaluation. Efforts are made by the college to maintain efficiency, reliability, transparency and accuracy in the examination process. The evaluation of answer

papers is carried out continuously and in a transparent manner. Students are encouraged to write their exams sincerely and systematically.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

### 2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Response:

The college follows the academic calendar of events and norms and guidelines of Rani Channamma University, Belagavi to conduct continuous and comprehensive internal exams.

Care is taken to see that the names of all the students admitted are registered on the University portal. Discrepancies if any, are brought to the notice of the Registrar (academic) for further necessary action.

The date of the internal examination is announced one week before the stipulated date. The pattern of examination is informed to the students well in advance. The internal examinations are conducted and supervised by the teachers of other departments.

After conducting the examinations, answers scripts are evaluated within 4-5 days and assessed papers are given to the students for their self-assessment. The doubts and queries of the students regarding their obtained marks are clarified by the concerned teachers. If any academic discrepancy is found, the teachers try to provide a solution to the students to make them understand their grasping of the subject.

An analysis of the performance of the students is made by comparing their performance in both the internal assessment tests. The students whose learning has increased steadily are appreciated which boosts their morale. Special care is taken to identify the students whose performance is not very satisfactory and are guided in a very sensitive manner.

The college has a Grievance redressal Cell established as per the norms provided to deal with internal examination related grievances.

If the students remain absent for the internal test for one or the other genuine reasons, for instance, NSS volunteers, sportspersons and the students with valid reasons are allowed to appear for the examination, which is conducted separately, with the permission of the head of the institution. In case, the students are suffering from examination related stress or fear, the faculty try to reduce their stress with empathy and contact their parents. The students are counseled by the coordinators of the Counseling cell of our college.

All the examination related grievances of the students are attended by the examination committee in consultation with the head of the institution. As for the grievances related to the university, the Registrar of evaluation and the university redress the students.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

In the case of traditional degrees programmes, POs and COs are not defined, as in medical and engineering degree programmes. In the process of developing POs, PSOs and COs, this college has gone through the NAAC manual for self-study (provided in notes/glossaries) as a first step. Much benefit has been derived by reading similar topics available on the web from various universities and colleges. With these inputs on the subject and after a series of meetings of the IQAC with the faculty, the college took the initiative of writing POs, PSOs and COs.

The college website has hosted the Pos and Cos. At the induction/orientation programme at the beginning of the academic year, the students are briefed about the POs. The concerned faculty of each department makes it a point to convey it to their students.

However, since these issues are as yet in their nascent stage, POs, PSOs and COs are yet to be fully matched to the teaching-learning process and located in the matrix development for each subject under study.

A few of POs and PSOs are listed below. However, these need to be refined.

#### 1. Programme outcomes:

After graduation, it is broadly expected that the students have qualities as described in “Graduate attributes”.

- Human values and social values imbibed among the students to make them a responsible citizen.
- Students gain knowledge about Indian culture, corporate culture, history and heritage.
- Students will develop the competency of facing social, economic, commercial, and political science related issues.

#### Programme specific outcomes:

#### BA programme specific outcomes are as under:

1. Study basic concepts of Economics, Education, Political Science and Sociology
2. Students will be thorough in the history of English and Kannada languages and their usage.

3. Students understand human values, ethics and ideals.
4. A better understanding of our past through the study of History.

In addition to the above aspects, they study the Indian constitution, Human rights and environment science, Personality development and communication skills as mandatory subjects.

**B.Com programme specific outcomes are as under:**

1. Financial accounting: Acquire knowledge of accounting of different organizations
2. Marketing: Understand marketing strategies and market research
3. Taxation: Calculation of tax liability of individuals and firms etc.
4. Computer education: Computer application in business is a subject which is studied for five semesters to understand the application of computers in business.
5. HRM: Helps to learn HR practices, principles etc.

**B.Sc. programme specific outcomes are as under:**

1. Physics: Understanding the concepts of modern physics and learning the application of physics.
2. Mathematics: Perform computation in higher mathematics and enhance the ability to solve problems.
3. Chemistry: Learning the chemical mechanism and practical utilization of reactions.
4. Zoology: Learning the life cycle of animals, anatomy, cytology, physiology, embryology, importance of bio diversity etc.
5. Botany: Learning the life cycle of plants, anatomy, cytology, physiology, taxonomy, nomenclature etc.

**BCA programme specific outcomes are as under:**

1. Understanding the basic concepts of computers and programmes.
1. Designing and developing software.

To recognize and appreciate the role of computing in a wide variety of activities and applications.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

**2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.**

**Response:**

The exact benchmarks for evaluation of POs and COs are yet to be accurately defined as it is still in a nascent stage. Our college has adopted the following methods to assess the students' attainments:

- Joining higher studies and professional courses.
- Appearing and clearing competitive exams.
- Participation and placements in Job drives or recruitment process.
- Performance of students in examinations.
- Students' presentation in seminars etc.
- Leadership qualities in organizing co-curricular activities.
- Feedback from alumni, parents and students.
- Alumni meets reflects on the programme outcomes as alumni placed in various jobs express satisfaction with regard to their graduation.

**The average passing percentage of students is 87.76%.**

**The PO and CO attainment is evaluated by using the direct and indirect method.**

**Direct Method :**

- 1.The Continuous Internal Assessment (CIA) and End Semester Examination (ESE) are the main tools for evaluation of the attainment of the POs and COs. The CIA matrix comprises of two tests, assessment, presentation, articles and attendance, the marks obtained by the students are mapped to CO and PO.
- 2.Experiential learning in the form of organizing events like workshops/seminars/tests are used to evaluate students organizational and leadership skills which are a component of PO attainment.
- 3.Academic performance committee (Examination Committee) scrutinizes the results and interacts with the student community to take their feedback on gaps in PO and CO attainment. The Committee submits a brief report to the Principal for needy action.

**Indirect Method:**

- 1.PO is evaluated based on the performance of the students in terms of their progression to higher studies, qualification in competitive examinations and placement.
- 2.Examination results are perused by the Principal and the management.
- 3.Students feedback on teaching-learning is obtained and is shared with the departments so that appropriate corrective action is taken.

**The following are the Evidence of PO attainment of our college:**

Our students have won three ranks from Rani Channamma University, Belagavi. Ms. Amruta Hulloli, Mr Kantappa B. Patil , and Mr Ramu Babanavar secured second, third and fifth ranks respectively in the arts stream in the year 2017.

Our students' also bagged two gold medals from Rani Channamma University, Belagavi, namely, Ms. Vidyashri Pattar (Sociology) and Mr. Kantappa B. Patil (Political Science) for the years 2015-16 and 2016-17 respectively.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 87.77

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
160	177	209	227	246

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
207	211	242	233	262

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Paste link for the annual report	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.87

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 8.63

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	2.5	3.33	00	2.80

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of the grant award letters for sponsored research projects / endowments	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 18.75

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	01	00	01

##### 3.1.2.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	3	3	2

File Description	Document
Supporting document from Funding Agency	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Paste link to funding agency website	<a href="#">View Document</a>

### 3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 21

#### 3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
04	03	03	09	02

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.2 Research Publications and Awards

### 3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

Response: 0.57

#### 3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
2	8	2	1	1

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

**Response:** 0.33

#### 3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	02	02	02	01

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.3 Extension Activities

### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

**Response:**

The Institution organizes extension activities related to Community development in terms of impact and sensitizing students towards social issues and holistic development.

Students actively participate in extension activities. We have NSS, YRC, Scouts and Guides Units at our college. The volunteers and other Students take equal part in the activities. Majority of the extension activities related to community development are conducted by these units in the neighbourhoods and adopted villages.

NSS Unit conducts annual camp regularly, where many initiatives as mentioned below are held,

1. Programmes on health awareness
2. Blood Donation and awareness
3. Promotion of Organic Farming
4. Rainwater harvesting and water management
5. Animal Husbandry

6. The motivation for self-employment of rural youth
7. Aids Awareness
8. Women and Child care
9. Cashless transaction
10. Voting awareness
11. Swachha Bharat Abhiyan among the people to create a hygienic society
12. Plantation programme is held regularly to create a green and healthy environment.

2015 - Survey Work: Raibag Taluka Women Empowerment and NGO by Dr I.R.Kokatanur, Dept of Sociology.

2016 - Public Awareness Program Organized by Department of Commerce On **Pay tax and Involve in the development of Nation** held at Municipality Harugeri.

2017 - “The Folk art Fest” at a nearby village, Hidakal under UGC XII plan. 146 Folk Artists and 4 Folk teams exhibited different Verbal and non-verbal arts. This programme oriented the students towards folk art and culture.

2017 - Role Of NGO ‘VIMUCHANA SANGA’ in eradication of Devadasi system Of Athani Taluka By Dr H. S. Biswagar, Department Sociology.

2017-18, Under UGC XII plan the college organized “Inter college singing competition”, where students from 21 colleges participated.

YRC unit distributed materials for flood-affected people. Students also collected money, necessary materials and food grains which have been distributed. The faculty have contributed their one day’s salary to the CM relief fund account.

**Impact of Extension Activities in Sensitizing Students to social Issues and Holistic development.**

Extension activities conducted at the college during last five years covered a host of topics dealing with health, AIDS, blood donation, organic farming, tree plantation, rain harvesting and women and child issues. The activities also included topics on voting awareness and cashless transactions. Programme on self-employment opportunities for youth attracted healthy participation.

The impact of the above activities is that the students are better informed of the need for participating in mutually benefiting schemes. Thus they have obtained healthy qualities for good citizenship.

Blood Donation Camp is being conducted every year on the occasion of Foundation Day of the Institution.

**Year wise details of Blood collected in Units:**

Year	2019-20	2018-19	2017-18	2016-17	2015-16
No. of units	85	63	104	111	163

These activities helped the students to understand life and to develop the team spirit and self-confidence. We also sensitized the students for the various social issues and social responsibilities which helped them

in their holistic development as a responsible citizen with moral values.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years ( including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 68

#### 3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
12	14	16	13	13

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

**Response:** 70.07

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
612	552	490	522	532

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

**Response:** 25

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
5	5	5	5	5

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of linkage related Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years

**Response:** 20

#### 3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
4	4	4	4	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
e-Copies of the MoUs with institution./ industry/ corporate houses	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

**Physical facilities:**

The college has augmented its infrastructure systematically and continuously over the years. The total built-up area is 3577.45 Sq.mt. The college has adequate classrooms, laboratories, computing equipment, staff room, restrooms, conference hall, seminar halls, reading room, and ramps for the physically challenged students.

**Classrooms with ICT:**

During the last five years, 05 classrooms have been upgraded with ICT.

**Virtual Classroom:**

To meet the requirement of producing E-learning topics, or lessons for the students, this virtual classroom was established during the year 2018-19. It has audio-visual recording facilities.

**Seminar Hall with ICT:**

There has been a long-felt need to upgrade seminar hall with ICT. Hence, the seminar hall has been upgraded with the latest ICT for the smooth conducting of workshops, conferences, guest Lectures and seminars etc.

**Library:**

The Library has an Advisory Committee and is headed by the Principal to look into the smooth and efficient functioning. It has 15,378 Text-books and 7,569 reference books. It has access to more than six thousand e-journals and 1,25,000 e-Books through the INFLIBNET consortium. The library is equipped with E-Lib software. After the admission at the college, library cards are issued to students, which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web-based information. Photostat facility is also available and can be availed with due permission from the librarian. The library is under CCTV surveillance.

**Science Lab:**

· There are 04 Science labs (PCBZ) which are fully equipped with required instruments. The dimensions of the labs are with 860 sq. ft, 640 sq. ft and there are two labs with an area of 874 sq. ft

· In addition to the regular curriculum, students are encouraged to pursue the study and project work of their interest.

**Computer Lab:**

- There are two computer Labs with 60 (Sixty) computers with the required configuration.
- Internet is available with interconnected systems via LAN.
- Both the labs have internet of 50 Mbps bandwidth and WI-FI connectivity.
- Maintenance of ICT equipment is outsourced to a private agency.
- Whole the campus has Wi-Fi facility.

**Ladies Hostel :**

The college has a Ladies Hostel built from the grants received from UGC in the year 2014. The built-up area is 1285.133 Sq mt. The ground floor has 17 rooms which include warden room, Kitchen & Dining hall, Office, Sickroom, Storeroom etc. The First floor has 5 rooms that include washroom. The hostel can accommodate 42 girl students

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

Adequate facilities available at the college for sports, games and cultural activities are as described below :

The aspects of sports and games are looked after by the Director of Physical Education. The cultural activities are decided by the Cultural Union secretary, in consultation with the principal.

The physical facility for sports and games is listed below.

**Outdoor games:** Since a larger space is required for outdoor games like track events, cricket and football etc, the college has an MoU with SVE Society’s Physical Education College to provide sports ground for our students owing to the space constraints at our college. This (College of Physical Eduaction with whom we have MOU ) is exclusively for physical education, and thus it has all the facilities as per the standard norms of sports and games. The map of this college ground is provided as additional information. Further,

the facility provided by this college for our students is for all outdoor sports and games. More than 60% of our students make use of these facilities either before or after classes for their practice. While the exact rate of use these facilities cannot be quantified, under the circumstances, it can be stated that maximum students have been beneficiaries of this arrangement. It is heartening to note that the keen interest shown by the students and guidance by the physical education director has resulted in the college bagging 13 university blues from R.C.U.Belagavi and many other awards in the last five years.

**Indoor Games:** The college has facilities for Chess & Carom and weight lifting facilities are available in the college gymnasium. The built-up area of the gym is 59.46 sq mt. It has the following types of equipments:

- |                            |                              |
|----------------------------|------------------------------|
| 1. Bench press exercise-I  | 2. Bench press exercise-II   |
| 3. Chin-up exercise        | 4. Thigh exercise            |
| 5. Shoulder exercise       | 6. Hip exercise              |
| 7. Shoulder press exercise | 8. Knee exercise             |
| 9. Double bar exercise     | 10. Push up exercise         |
| 11. Pulley Exercise        | 12. Standing Pulley exercise |

#### Yoga :

The yoga is normally practiced in the open air space under the guidance of qualified resource person. During inclement weather, it is carried out in the auditorium.

#### Cultural Activities :

On average, more than 25 cultural activities are conducted annually. The cultural activities are generally conducted in the open space area, where the library frontage serves as a stage. Depending upon climatic condition seminar/Auditorium hall is used for this purpose.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 36.36

#### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 8

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

**Response:** 18.92

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
5.91	17.90	20.66	2.57	12.72

File Description	Document
Upload audited utilization statements	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

The library of the college was started in 1983, and since then it has made consistent progress in terms of collection of books, periodicals, e-resources and services. The college library has a furnished building of 189.52sq.mt area. It provides open access facilities which help in easy access and use of the library as a learning knowledge centre which has been partially automated. Since the college is in the morning session, the reading rooms cum classes are available for the students after 2.00 pm. The college has very enriched

library in terms of availability of reference books and textbooks. The library has a total of 22947 text and reference books, 13 Journals, 12 periodicals and 9 newspapers. The library is having active membership of INFLIBNET N-LIST consortia and provides 6000+ e-journals and 125000 + e-books on various subjects. There is a user ID and Password based facility for all faculty members and students also, in case they need. Separate library cards are issued to all students for issuing textbooks, reference books and journals. Computers are provided to the library users for searching the books on the Online Public Access Catalogue (OPAC) in the library. OPAC facility is also available to the students. User can access OPAC on his/her own desktop/Smartphone. The library has a good number of CD/DVD and rare books collection. The library is kept open every day for interested public readers after 3 PM. Doctors, retired Persons and Authors etc. are visiting the library for reading purpose.

SLNO	Physical description	Remark
1 Name of ILMS	E Lib	
2 Nature of automation	Partially	
3 Version	16.2	
4 Year of automation	2004	
5 AMC for software	Rs.5000 Per Year from 2004 to Till Date	

We have non-book materials like maps, Atlas, Globe and manuscripts. We also have a collection of 719 CDs of various subjects. We have a practice of displaying the articles written by students on the wall magazine of the library.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for Additional Information	<a href="#">View Document</a>

#### 4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** A. Any 4 or more of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 1.14

##### 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.68	2.70	1.14	0.61	0.55

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the last completed academic year

Response: 13.84

##### 4.2.4.1 Number of teachers and students using library per day over last one year

Response: 120

File Description	Document
Details of library usage by teachers and students	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1 Institution frequently updates its IT facilities including Wi-Fi

**Response:**

Updation of IT facilities available at the college is being undertaken as per the need. The increasing use of IT for teaching-learning processes has been kept in mind, as also the needs of students. A lot of thinking goes in to upgrade our IT enabled technologies which are suited to the needs of teaching. The requirement of IT hardware and software is discussed at the staff meetings, and a decision is taken to procure them in a phased manner. With a lot of focus on online teaching which is going to be the new normal, it is very important to be updated with the latest versions of technical advancements. The information about the latest available technology is brought to the notice of the staff through social media and a discussion is held to check the feasibility of the product to our needs.

Routine day-to-day maintenance of these accessories is carried out by the in-house technical staff from the ICT-Cell of the college. An agreement is signed with a company named "Vision infotech". The major repairs to equipment and updating of software etc, are vested with them.

The campus is wi-fi enabled and the students can access internet through their devices. This is done to enable the students to use internet for constructive purposes. For uninterrupted functioning of IT/ICT facilities - a dedicated power generator is available. The annual maintenance contract is signed with one "Veerabhadreshwar Automobiles" locally.

The following table shows IT-related Equipments purchased over the last five years.

**A. Comparative chart showing updates of ICT facilities in the last five years:**

SLNo	Facility	In 2015	In 2020
1	Total Computers	82	92
2	Internet facility	10 mbps	50 mbps
3	ICT classroom	Nil	05
4	Led T.V	04	05
5	e-Journals	Nil	6,000
6	e-Books	Nil	1,25,000
7	Number of LCD Projectors	03	05
8	CD, video	104	719
9	Virtual Class Room	Nil	01
10	Xerox Machine	03	04
11	Scanner	02	04
12	C.C.T.V Camera	25	38
13	Lap tops	03	04
14	Audio System	03	03

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 13:1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Student – computer ratio	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

**Response:** 15.21

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
9.09	6.87	7.22	13.40	10.08

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

The college has the following procedures for maintenance and utilization of its assets. These procedures are listed below.

##### **1) Policy on Maintenance and utilization of computer and its accessories and other electric/electronic equipment**

An annual maintenance contract(AMC) is entered with the service provider for the following:

- a) Computers
- b) Software
- c) Web
- d) Internet
- e) Batteries (UPS Systems)
- f) Other electronic equipment

##### **2) Utilization of Computers:**

There are 92 computers at the college. Out of this, 60 computers are installed at the computer lab, 5 at the library, 6 at the office, 1 at IQAC, 5 at ICT classrooms, 1 at seminar hall, 1 at Virtual classroom and 2 at computer lab office. These computers will be utilized only for the purpose for which they are installed. For instance, computers available at the Computer Lab shall not be shifted to any other place without adequate justification and explicit written permission from the principal. The users of the computer are responsible to operate the computers as per the guidelines provided to them. Instructions on safety and correct utilization of computers are uploaded.

##### **3)Utilization of Sports Complex :**

The college has very limited space for outdoor sports and games. Therefore at the campus arrangement is only made for indoor games. For games like Hockey, Football, Volleyball etc., an MOU is signed with Shri Valmiki Education Society, Harugeri. The Director of physical education ensures proper utilization of sports gear and equipment by staggering the time table.

**4) Laboratories:** The college has four laboratories each for physics, chemistry, Botany and Zoology. These are maintained and utilized by respective subject teachers and attenders.

**5) Library:** The library has five computers with LAN facility for the use of students and faculty. The librarian is responsible to ensure proper utilization of the computer.

**6) Classrooms:** There are 24 classrooms including 1 seminar hall, 1 virtual classroom, and 5 ICT enabled classrooms. The utilization of these classrooms are based on the following criteria.

a) Strength of students in each class

Smaller classrooms are provided for classes which are having less than 30 students. There are 10 such small classrooms in the college.

**7) Utilization of open space within the college campus :**

The open space at the college is approximately 2189 square meter area. This space, under normal circumstances, is used for games like Volleyball, Kabaddi, Handball, etc. This space is also utilized as an open-air theatre by making use of open stage space available in front of the library. This open space is utilized for conducting cultural activities and other student's activities.

**8) Utilization of research centre:** The college has a functional research centre established in 2007 and recognized by Kannada University Hampi.

### **Procedure for utilities and maintaining classroom**

#### **Introduction:**

There are 24 classrooms at the College including the seminar hall. They are required to be maintained as per standards for their efficient and proper functioning. To achieve this there is a need to issue standard instruction for the upkeep of the classrooms.

1. There shall be a person nominated for the purpose as decided by the principal.
2. Inventory of fixtures, fitment and furniture shall be documented as per the format.
3. The user of the classrooms will bring to notice of the principal any discrepancy /breakages to the notice of the principal.
4. He or she will ensure that all fitments are serviced at regular intervals.
5. Once in a year he or she shall take stock of the classrooms fitment and furniture and submit the same for stock verification.

#### **Upkeep of Laboratories:**

1. The HOD's of each department shall be responsible for the laboratories under them.

## 2. They will maintain a stock Register of:

1. Non-perishable instrument/equipment/machinery like microscopes and oscilloscope etc.,
2. Keep a stock book for perishable items.
3. Special care will be taken to ensure that toxic/explosive/evaporative substances are stored separately as required by the safety norms.
4. Will ensure that adequate posters are displayed at the classrooms for instruction for safe handling of the lab materials.
5. Requirements of perishable materials will be forecasted and informed to the principal for further action.
6. Will keep expense register indicating the expenditure of the perishable materials.
7. Once in a year, stock verification will be done as per property register.

**Utilization of ICT and Virtual classroom:**

Out of 24 classrooms in the college, there are 5 ICT classrooms and 1 virtual classroom. Also, there is a seminar hall which can be converted into an ICT enabled classroom.

The maintenance aspects of these buildings are vested with the HOD of Computer Science Department. The utility aspects of these classrooms are vested with the co-ordinator. He is instructed to ensure the smooth running of academic activity by discussing with the subject teacher according to the academic calendar/time table. The virtual classroom is utilized for handling E-Classes by the faculty. The utility of Gymnasium and its maintenance is entrusted to the director of physical education of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 87.4

##### 5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
712	468	696	724	760

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** D. 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 23.57

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
74	268	336	55	159

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** A. All of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 11.2

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
36	20	13	28	09

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Self attested list of students placed	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 21.88

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 35

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations

during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 15

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	04	02	03

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

#### **Response:**

The parent society under which, this college is established believes that the whole life is a learning process. Thus, the college vision is crafted taking into consideration the needs of students learning experiences not only through pure academics but also by involving them in various co-curricular, extracurricular and administrative activities. The involvement of the students in these activities is based on their attitude, inclination, and interest.

We have a student council consisting of two General Secretaries and Class representatives. The general secretaries, preferably from final year students are selected on the basis on their academic activities and involvement in co-curricular activities. We have a male and female general secretary. The meritorious students of each class are selected as class representatives.

Students are members in IQAC, Tour committee, and library advisory committee, where their contribution towards academic and its related aspects is obtained.

The representation of students is ensured through their participation in the student welfare committee and anti-raging cell and for the promotion of cultural activities, the students are also members in 'Jaana Janeyara Balaga', previously titled 'Pustaka Premi Vidyarthi Balaga' (A club for improving reading culture).

The establishment of women cell exclusively for girl students has brought out many of their innate talents to the fore. It has also enriched them with the latest and updated information about Law, health issues, empowerment, education, gender sensitization etc. The students are also engaged in sports committee, scouts and guides committee, N.S.S and YRC

The students are also members of grievance and redressal cell and prevention of sexual harassment cell.

The college is continually striving to involve students in the various college activities through their voluntary participation.

The student representatives actively take part in the various committees of the college such as:

- Internal Quality Assurance Cell ( IQAC)
- Students Welfare Committee
- Prevention of sexual harassment Cell(Internal Complaint Committee)

- Women’s Cell
- Cultural union
- SC/ST Cell
- Anti Ragging Cell
- Jaana-Jaaneyara Balaga
- Tour Committee
- Sports committee
- Library advisory committee
- Scouts and guides unit
- NSS unit
- Youth Red Cross unit
- Grievances and Redressal Cell

Thus, the college has strived to ensure that the students are encouraged to participate in various committees at the college. Which brings a sense of responsibility.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 6.2

**5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
7	9	5	6	4

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**5.4 Alumni Engagement**

**5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

An Institute has a registered alumni as Society's dully established in the year 2018 vide registration No.: DRBG/SOR/707/2018-19

The present strength of the association is 250. The alumni association existed from 2007 with a very poor response and not so active participation. This lead to a revamping of the alumni association to make it more vibrant and pro active.

The present alumni are very vibrant and enthusiastic and involve in active interaction for the welfare of the college. The general meeting of the alumni is held annually in the month of January. There are regular alumni meets held round the academic year. During this period, they interact with the students freely and frankly and exchange their perceptions about the college activities in general and career prospects after graduation. This platform has been a great contributor to receiving healthy feedback from them. Some of the feedback points are enumerated below:

1. To improve computer facilities.
2. To conduct training for competitive examinations.
3. To improve drinking water facilities.
4. To introduce integrated B.Ed. Course.

The inputs received as written feedback from the alumni has lead us to take the following actions.

1. Computer facilities have been considerably improved by adding 19 computers making a total of 92 as on date.
2. To improve training for competitive examinations an MoU with Chanakya Career Academy is in progress.
3. The drinking water facilities is improved by installing "RO water filter Plant" at a cost of Rs. 1.65 lakhs. The entire cost was borne by the alumni.
4. Starting an integrated B.Ed. Course. The proposal has been sent to Government and University on 26-07-2019 vide letter No.:741/2019-20. Their responses are awaited.

Thus, the alumni have made a significant contribution to the college improvement by financial contribution with their recourses and making suggestions for improving facilities at the college for the programme of students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**5.4.2 Alumni contribution during the last five years (INR in lakhs)**

**Response:** E. <1 Lakhs

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

Shree Vrushabhendra Education Society's Arts and Commerce College, Harugeri was established in the year 1983 by late Shri B.R. Darur, a philanthropist and social worker with the sole objective of imparting quality higher education by creating maximum learning opportunities for the rural students to come up and to help them scale higher achievements in academics and sports by offering quality education.

The society's main concern is the upliftment of the downtrodden, which is drawn by the inspiration imbibed through the founder's association with the Pontiff Shree Channa Vrushabhendra Swamiji. Thus, in fulfillment of the aspirations of Shri B.R. Darur, the Society chose its motto in Kannada Language, "Shikshanave Jeevana" which can be translated as "Education is Life" implying a quest for "Life Long Learning".

##### The vision and mission of the institution:

##### Vision:

Competent and healthy youth for a strong and vibrant society.

##### Mission:

To impart excellent and affordable quality higher education of global standards to the rural youth; prepare them to face global competition and help them to inculcate values of the high moral and ethical standard by creating an ambience of co-living, co-learning, and contributing to national development.

##### Nature of governance:

The top management has been striving to keep the education in tune with fast changes in knowledge management systems the world over. The dynamic changes in the aspiration of youth, the all-pervading ICT (Information and Communication Technology), and globalization have necessitated a paradigm shift like governance. Under such changing conditions "participative management" is considered the best option, because it makes all the stakeholders feel that they are crucial to the management of the college.

To ensure that participative management functions effectively to lead the students towards its vision, the college has been closely monitoring various feedbacks received from all the stakeholders.

a) The compliance of NAAC peer committee reports are attended by the involvement of the teachers. The peer committee had stressed the need to make the teachers write scholarly articles in magazines of national/international repute. This suggestion was taken with due seriousness by the principal who enthused the teachers to contribute to the magazines. The teachers got together and during the year 2015-19, 38 articles

written by the faculty were accepted and published.

b) The introduction of B.Sc and B.C.A program necessitated the construction of additional classrooms and laboratories. The management constituted a committee involving senior faculty. This committee approached UGC for financial assistance, which was provided. The management of the society also financially contributed to the purpose. Thus, in all, 04 classrooms and 04 laboratories were constructed during the year 2017-18.

c) Likewise all aspects of the improvement of college in terms of infrastructure, academic excellence, student participation in co and extra-curricular activities, etc; are entrusted to various committees

Thus, at this college, a system of participative leadership has significantly contributed to the overall improvement in the college.

The entire gamut of college activities are planned well in advance in the

“Perspective plan”. The same is uploaded

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

The college has a decentralized structure for decision making in all academic and administrative operations. The **quality policy of the college** is drafted by the top management which consists of the Chairman, the Principal, Heads of the Departments, and the IQAC coordinator who plans on its effective implementation.

Participative management is practiced in various activities like the conduct of induction programme, mentorship, examination committee, and timetable committee, etc., covering all the activities of the college. For effective and smooth functioning, these committees are formed which consist of teaching staff, non-teaching staff as well as students.

#### A case Study: Establishment of “Women Cell”

Introduction. The need to establish an exclusive women cell was felt by the top management to bring the girls students into mainstream activities so that they can actively participate in various activities. It was hoped that such participation would make them shed their inhibitions.

For this purpose, the Principal discussed with the faculty members and it was agreed than Smt B.A.

Khatare should take the lead. Accordingly in August 2014, this cell was established. Further, during the year June 2019 Smt T. S. Mangaje shouldered this responsibility due to the retirement of Smt B.A. Khatare. The entire range of activities to be undertaken by the women cell was chalked out by the team leader. These activities were broadly classified as under:

**To create awareness on:**

- a) Health and hygiene including Aids awareness and reproductive health.
- b) Cultural aspects including hairstyling, Rangoli / Mehendi, Saree Day, the celebration of Traditional Day.
- c) Legal awareness about the dowry system, property inheritance, and abortion including female feticide.
- d) Celebration of International Women’s Day on the 8th of March with a focus on women achievers.

Over the last five years, nearly 34 Programmes were conducted. During the Women Cell activities, outstanding achievers in various fields were invited as Chief Guests.

The planning and execution of these activities were entirely managed by the heads of the cell. Only major aspects of the activities were discussed with the top management and their concurrence obtained.

These committees are almost autonomous, in that, the committees draw out the entire programme /activities based on the broad guidelines provided by the principal.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

**Response:**

Successful implementation of the perspective plan:

Deployment of perspective Plan: Starting of B.Sc Course

**Introduction:**

Input received from the parents, students, and the stakeholders necessitated the starting of B. Sc programmes to fulfil their aspirations. The top management took initiative in ensuring its implementation. Besides, the last NAAC peer committee recommendations included the starting of new courses.

**Executions:**

The college applied to RCU for permission to start the B.Sc programme. Necessary documentation was prepared for the same. On 29-11-2017, the university committee set up for the purpose visited the college and approved the same on 15-05-2018 with instructions to comply with certain conditions as under:

1. That the courses will be self-financed.
2. Recruitment of qualified teaching staff according to the existing need.
3. Facilitate adequate classrooms, labs, and library books
4. The student strength for PCM shall be 40 and 20 for CBZ.

**Actions initiated by the college:**

1. Four teachers with requisite qualifications were appointed by the management by following the stipulated process on 25/06/2018.
2. Four labs were newly constructed, each for Physics, Chemistry, Zoology and Botany.
3. Lab equipment costing Rs 2, 27,918/- was purchased in the year 2019-20 in a Phased manner.
4. The required text and reference books were purchased at a cost of Rs.1,44,599/- during the year 2018-19.

**Conclusions:**

There is a good response from the students. These students have completed their 4th semester while the results of the 4th semester are still awaited. The previous three-semester results are quite encouraging. Overall, the pass percentage is 96.29% with 14 first-class and 38 distinctions.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Strategic Plan and deployment documents on the website	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.**

**Response:****Organizational Structure of S.V.E. Society's Arts and commerce College:**

This College is established under S.V.E.Society which framed the vision and mission for the college. The principal plays a central role in the development of the college and is to abide by the rules and regulation as per the statutory principles of the university directories of higher education and the UGC. He is responsible to establish a harmonious relationship between the top management, the academic and non-academic staff and the society at large. Thus the role of the principal is pivotal for the accomplishment of

vision and mission of the college. Details of his responsibilities, rights, duties towards students, duties towards teaching and non-teaching staff etc., are listed at “additional information” and uploaded.

IQAC was established in 2007. It is primarily established to ensure a quality culture at the college through institutionalizing and internalizing all the initiatives taken with internal and external support. The objectives of the IQAC, strategies, functions are as guided by the NAAC quality manual.

The composition of the IQAC, the role of the co-coordinator and operational feature of the IQAC are in place as per NAAC manual. The IQAC ensures AQAR’S submission as per the mandatory standards within the designated time. The details of the IQAC of the college are uploaded.

To ensure decentralization and participative management the college has divided the responsibilities into two broad categories as under

- a). Academic Committees
- b). Administrative committees

The academic committees are further branched into three distinct activities as under

Committees for curricular aspects have further sub-committees like exam committee, career guidance and placement cell, time table committee etc. The committee for the tour and industrial visit is established to provide experiential learning to the students. A Unique feature of this college is the establishment of a research centre in collaboration with Kannada University Hampi. Exclusive committees for co-curricular activities and extension programmes are established. The duties and responsibilities of these committees are available for guidance in the NAAC manual.

Administrative Committee.

It has seven subcommittees which deal with matters of general administrative nature like student welfare cell, women cell etc.,

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts

**3.Student Admission and Support****4.Examination****Response:** B. 3 of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
ERP (Enterprise Resource Planning) Document	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

The institution has always believed in the mutual inclusive growth of the employees and the institution. Measures are taken to make sure that the teaching and non-teaching staff is taken good care of, by the management. Apart from the financial and non-financial benefits, care is also taken to see that every employee is connected to the institution in an empathetic manner. To achieve these objectives, there are many measures which are provided to the teaching and non-teaching staff of our institution.

The schemes are as enlisted below.

**Employee welfare schemes for the Teaching and Non-Teaching Staff.**

- Sponsored training is provided to the teaching faculty.
- The institution bears the cost of the faculty to attend various knowledge enhancing programmes such as workshops / FDP/Seminars/ Conferences etc.
- Sponsored training such as tally, basics of computer is provided to the Non-Teaching staff.
- Research facilities are available in the institution for the faculty to pursue their doctoral research (PhD).
- Fee Concession is provided for the children of the staff studying in the various institutions of the society.

**Other Welfare schemes provided for Teaching and Non-Teaching Staff :**

- S.V.E Society employee's co-operative society has been working since 1985. It provides loan on easy terms to the needy employees of the institution to the tune of Rs. 3 lakh rupees.
- Provision is made for the appointment on compensatory grounds in the institution.

- 5 % of seats are reserved in various courses for the children of the staff.
- Laptop facility and Data Card Facility is provided to teachers based on their role and position.
- Staff are allowed to use the ICT facilities of the college for their research work.
- Gymnasium, Sports and Yoga facilities are available for the teaching and the non-teaching staff.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**

**Response:** 28.04

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
18	09	01	10	01

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

**6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**

**Response:** 0.4

**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2019-20	2018-19	2017-18	2016-17	2015-16
00	01	01	00	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 2.41

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	00	02	00

File Description	Document
Upload any additional information	<a href="#">View Document</a>
IQAC report summary	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

#### Self Appraisal System for teaching-staff:

At the college level, the Faculty are required to fill up a "Self Evaluation Report" annually in May. The existing proforma issued by the Department of Collegiate Education Government of Karnataka is uploaded.

The self-evaluation report has six parts as described below:

**Part I.** It pertains to the personal details of the teacher including special skills in various fields and experience in teaching, administrative and research work. This part also seeks information regarding positions held during the period, refresher courses underwent, number of articles/book published, special lectures delivered in e-media, awards received and voluntary research activities and achievements in their specialization.

**Part II.** Refers to the workload of the teacher in terms of classroom activities and participation in administrative work.

**Part III.** Seeks information regarding the results of the students under them and their opinion for the improvement of the results.

**Part IV.** Seeks details of preparation for teaching including the teacher responses to the assignment given to students. This part also seeks the teacher's perception of the students profile with special regard to problems of SC/ST students, rural students, gender issues and students welfare. Various contents of the work dairy are filled and their contribution to the academic growth of the institution is noted.

**Part V.** Seek information on participation in extension activities with the motto of social service.

**The last part, Part VI** seeks information on job satisfaction and goals set by the teacher.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The following are the various internal and external financial audit carried out by the institution from 2015 to 2020

#### MANDATORY EXTERNAL AUDIT:

- a) Annual Finance Audit by a competent external agency by **C.D.Mungarwadi**, Chartered Accountants, **C.D.Mungarwadi & Company, Hubli**.
- b) Audit by University Local Inspection Committee deputed from the parent University during the affiliation process.
- c) Audit by the Department of Collegiate Education which undertakes Financial Audit. During the last five years, the audit was conducted twice.

#### INTERNAL AUDIT:

It is admitted that till now there have been no mandatory audits carried out by the college except for the following.

- a) Annual stock verification of the library assets.
- b) Stock verification of laboratory equipment.
- c) Total Stock verification of the College is also undertaken.
- d) However, the concept of Academic and Administrative Audit has been taken seriously by the college and its policy and modalities are worked out, and documented. Therefore, AAA has been done during the year 2018-19 and 2019-20

**Mechanism:**

Modalities for the settlement of audit objections raised, are settled according to the nature of audit observation. The institute attends to each of the objection.

So far, there have been no serious objections raised by any of the audits. Minor audit objections, due to errors of commission and omission are sorted out through talks across the table and at the same time making necessary corrections in the documents.

Should there be any serious audit objection raised, a disciplinary action would be taken by following financial rules and regulations as applicable to us.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****Response:** 0**6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Response:

The institution did not consider establishing strategies for mobilization of funds. This was true till 2018-19. Therefore the only source of funds was the contribution made by the alumni for the love of their alma-mater. This money is deposited in an SB account in the bank. During the alumni meet, they expressed their desire to contribute in cash or kind for improving the institution. Their contribution is utilized for providing drinking water to the students. Accordingly, the college has approached a local agency to provide equipment for water filter, at a cost of Rs 1,60,000/-.

However, from this year, we are seriously considering to evolve a strategy for mobilization of funds from the various other donors.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

##### Response:

##### **IQAC initiatives**

The following two initiatives that have become institutionalized as a result of the IQAC initiative are

- (a) Introduction of skill-oriented certificate courses
- (b) Thrust on the use of ICT for teaching/learning activities.

**These are described below:**

1) Skill oriented certificate courses.

**Introduction:**

Guided by the NAAC Peer recommendations for skill-oriented programme, the IQAC took initiative to improve the quality, content and usefulness of existing programmes. Fortunately, due to “SKILL INDIA” campaign initiated by the government during 2015-16 a vast amount of valuable information was available to glean and adopt what was possible for this institute for the next five years by taking into account the students aspirations and resources available at hand.

**Institutionalization:** At the IQAC, we reviewed our commitment and the extent to which we achieved with regard to the courses of skill development programmes during 2009 – 2014. This review made us realize that the duration of these courses was very short i.e. for 7 – 15 days only. Thus, although we had 6 skill development courses during the previous period, it was decided to increase the duration of the courses to 30 to 45 days, and to select such courses wherein there was scope for enhancing students abilities and various (hard, life and social) skills.

**Accordingly, the following certificate courses were introduced:**

- (a) Computer office Automation
- (b) Functional Kannada
- (c) Accountancy and Taxation
- (d) Creative Writing in Kannada
- (e) Yoga Practice
- (f) Spoken English Course

The details of these courses are on the college website.

Skill India programmes state “skill and general education are particularly inspirational for India’s youth”. The IQAC intends to be guided by this basic approach.

**2) Thrust on the use of ICT for teaching/learning:**

**Introduction:**

The galloping advancement in ICT, the ubiquitous use of android telephones and a host of emerging online courses, have made it imperative that we adapt to this paradigm shift in teaching-learning activities. This was discussed at an academic council meeting.

It was unanimously agreed by the members of the meeting that the college should do all it can to achieve this adjective.

Accordingly, a strategy was drawn to improve upon the augmentation of physical infrastructure and enable faculty to make effective use of ICT. Thus, over the last five years, the college has the following ICT paraphernalia

- (a) Projectors - 5
- (b) Computers - 92
- (c) Scanners - 04
- (d) Virtual Class Room - 01
- (e) Internet BW of 50 MBPS acquired

To provide greater ease of internet Connectivity OFC is slated to be installed by Aug/Sept 2020

**Training the Faculty in the use of ICT**

Again due to a host of e-media initiatives like Youtube devices most of our teachers are adept at using ICT. As of now, 100% of faculty use ICT in Teaching/ learning activities.

Thus, the IQAC has institutionalized these activities and has also laid a strong foundation to make sure that these initiatives will see a robust growth to the benefit of our stakeholders, especially our students.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

A periodical review is very important for the growth of any institution. It helps us to analyze and evaluate ourselves to assess our place in the scheme of things. We have a very systematic process of conducting periodical evaluation which is done with utmost care.

To motivate the students, we periodically conduct symposiums, conferences, seminars and workshops. We give priority to the participation of the students in such events. Apart from these, the students are encouraged to undertake project works, participate in class seminars. A lot of emphasis is paid on the

participation of students in the seminars conducted by other colleges.

We have a well planned Mentor-mentee system which is functional throughout the year. The key factor of the system is that individual attention is paid to the students by the mentor. Care is taken to see that the students excel not only in academics but also in their areas of interest. The Mentoring system has been proved to be successful at our college with the improvement of students on all fronts.

We conduct two internal assessment tests for every subject in each semester. The IA tests are based on the exam pattern of the Rani Channamma University, Belagavi. The answer scripts are evaluated and discussed with individual students. The students who perform well are encouraged to continue their performance. The students who do not perform well are counseled for courage and confidence. Such students are categorized as academically slow learners and remedial classes are conducted for such students. The results of the University exams are analyzed and the students who have not fared well are added to the remedial classes. The result analysis provides us with information about the progress that we have achieved as an institution in terms of academic parameters. The course-wise analysis of the results is also made and if there is a drop in the results of any particular course, immediate action is taken to rectify the same.

We strictly adhere to the academic calendar of events and execute the same. This planning gives us time to think and implement our ideas for the betterment of the institution. In any case, planning is very important, so we take utmost care for the proper implementation of the academic calendar of events.

We also undertake a staff exchange programme for the enrichment of knowledge of our faculty through exposure. A lot of prominence is given to the faculty to attend seminars, symposiums, conferences and workshops by providing financial assistance to the faculty. Teachers are encouraged to learn and use ICT tools. Teachers are also encouraged to introduce "add on and certificate courses" in tune with the latest developments in the area of academic growth. We also have a feedback system for the periodic evaluation of the faculty where the students evaluate the teachers for their effectiveness in teaching. Feedback from the stakeholders is taken.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

**Response:** C. 2 of the above

<b>File Description</b>	<b>Document</b>
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

Curricular and co-curricular activities undertaken at the college for gender equity and sensitization are as under:

To bring about gender equity and sensitization college provides equal opportunity in all respect of curricular aspects like seminars, group discussions, internal examinations, assignments, projects without any sort of prejudice or gender discrimination. Apart from the above activities, the college faculty who are members of BOS form the syllabus in such a way that the gender issues are taught to the students in Humanities and languages.

##### Curricular Activities:

1. Study of sociology: It contains a chapter on the social reform movement initiated by Shri Basaveshwara (12C.AD). It brings out the copious efforts against gender biases and discrimination.
2. Study of political science: Proper understanding of our constitution, wherein, thoughts on human rights and fundamental rights are taught enables the students to understand these aspects.
3. Study of History: It helps in two ways, to know the ill effects of discrimination based on gender and brings out the efforts of those historical persons (both men and women) who struggled for the cause of gender equity.
4. Study of literature: Students can understand and empathize on the gender issues as they read Poetry, Prose, Drama and portrayal of the life of outstanding personalities.

##### Co-curricular Activities:

The programmes incorporated at the college are, broadly as under:

- Programmes on gender sensitivity and women empowerment are organized regularly.
- Inviting outstanding women achievers to preside over “International Women Day Celebrations” where they share their experiences.
- Conducting programmes on legal and health awareness.

(The details of these programmes is uploaded.)

##### Safety and security:

The safety and security concerns are taken care by the following actions:

1. The college has a security guard at the entrance.
2. Students are issued with the college ID cards.
3. Establishment of a “Women cell”:

This cell provides a platform where the girl students meet and discuss their problems freely. It is also a forum where experts on gender issues/ sensitivities and other relevant topics are invited to talk. This effort has had brought in a feeling of safety and security among girl students.

1. Security is provided at the girl's hostel and is under the care of a resident warden.
2. Provision of common rooms for girl students: Here, the students can relax in their free time. Indoor games like chess and carom board can be played. It also has attached bathrooms.
3. CCTV is installed and the entire college premise is under its surveillances.
4. The other limbs of management in respect of ensuring safety and security are:

A) Grievances Redressal cell.

B) Mentorship.

C) Students counselling facilities.

These initiatives have ensured adequate safety and security towards equity and gender sensitization.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

**7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

**Response:**

Facilities for solid, Liquid, E-Waste and water recycling management are described below. There is no bio-medical, hazardous chemical or radioactive waste generated at the college

**(A) Solid Waste Management:**

1. **Degradable waste:** The bulk of degradable waste is from trees, shrubs etc. This is recycled to produce organic manure for which a small pit of 180 cubic feet is made. This output is used to manure plants at the college.
2. **Waste paper Disposal:** A few of the old records which are to be destroyed as per the existing framework are destroyed by burning. However, the rest of the paper which is degradable and recyclable are sold to waste paper dealers.
3. **Non-degradable Solid Waste:** Iron/Steel scrap material arising from building constructions/repairs is of very small quantity and available only once in a while. This waste is collected by the scrap dealers.

**(B) Liquid Waste:**

1. **Rain Water Harvesting:** Even though the total area of this college is small, an arrangement is made to collect rainwater into a soak pit dug near the compound wall. It is observed that this has helped to charge our and the nearby bore wells. The gradient of open land and storm drains makes the water to seep into the soak pit.
2. **Liquid waste from bathrooms etc is connected to drains of the municipality.**

**(C) E-Waste Disposal:** Most E-waste is of components of computers, Xerox machines etc, which have become unserviceable due to fair wear and tear or,

due to obsolescence. This waste is collected by a local vendor, “Raj Computers” with whom we have a MoU for the purpose. The contract is renewed periodically.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View Document</a>

**7.1.4 Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** D.1 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.5 Green campus initiatives include:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

**7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions / awards**
- 5. Beyond the campus environmental promotion activities**

**Response:** A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>
Certification by the auditing agency	<a href="#">View Document</a>
Certificates of the awards received	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

### 7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

**Response:**

India is a country known for its diversity. We have many races, languages, religions, cultures etc. Our diversity has been our strength. It is of utmost importance to inculcate the values of tolerance and harmony in our students.

#### a) Cultural Activities :

The area is known for its rich cultural heritage, especially the rural and folk culture. There is harmony among the people. To retain harmony, we conduct many cultural programmes. Folk Art Festival was organized at Hidkal village where 144 folk artists were invited to perform. We have been closely associated with Kannada Sahitya Parishad for the past 30 years. A lot of programmes are conducted under the joint initiative to safeguard and enrich the heritage of Kannada literature.

Vachana Sahitya has played an important role in rooting out social evils. To commemorate this we organize programmes on equality, progressive and radical ideas in association with District Vachana

Sahitya Parishad, Belagavi.

**Regional :**

The enrolled students of our college belong to rural backgrounds, educationally deprived and economically backward classes. It is our duty to motivate them to participate in academic activities and to concentrate more on studies.

**a) Linguistic :**

Students who speak different languages participate equally in various activities conducted at the college.

**b) Communal :**

We have students from various religions and in order to promote the secular environment, we celebrate birth anniversaries of eminent personalities from various religions and communities like Basava Jayanthi, Gandhi Jayanthi, Ambedkar Jayanthi, Mahaveer Jayanthi, Valmiki Jayanthi and Kanaka Jayanathi. We arrange special lectures on their ideologies so that students are inspired to live in communal harmony.

**c) Socioeconomic :**

We have been sensitive enough to the disparities in society on socioeconomic grounds. It is very important to treat all as equal and to sensitize the students towards these disparities so that they do not differentiate between the people. We conduct various programmes through our NSS unit at rural and semi-urban areas so that students understand the subtle differences. We organize various awareness programmes for the benefits of the students as well as the general public. We have been actively responding to the needs of the people whenever our services are required. Our NSS and Red Cross Units collected required materials and mobilized funds and attended to the needs of the flood-affected people during the floods that happened in the years 2005, 2006 and 2019. Our faculty have carried out their doctoral research on Channadasar community, which is downtrodden and also on the flood-affected villages and its people.

The students are inculcated with the tolerance and harmony about cultural, regional, linguistic, communal, socio-economic and other diversities by arranging expert lecturers on the above-said subjects.

File Description	Document
Any other relevant information.	<a href="#">View Document</a>
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

We abide by the constitution and its spirit. We see to it that all our policies are in the right spirit of the constitution.

**Human rights:** The human rights syllabus is introduced by the RCU Belagavi, with the purpose of creating awareness on human rights among the students which is vital for embedding a culture of human rights. Unless the students are aware of their rights they cannot protect their rights or seek redressal when it is violated. The institution organizes special lectures on human rights.

**Voting awareness:** In order to encourage young voters to take part in the political process, the government of India has decided to celebrate Jan 25th every year as national voter's day. The institution has conducted voting awareness programmes and also organized events such as voting awareness Jatha, and voter lighting registration. Electoral literacy club is also functioning in our institution to provide awareness on the importance of voting.

**World AIDS day:** December 1st marks the World AIDS day. Various programmes are conducted in order to create awareness as Belagavi district accounts for one of the highest rates of infection in the state. Special lectures are organized by the NSS unit in the college and also during the NSS camp in the adopted village.

**Blood Donation Camp:** The purpose of organizing blood donation camp is to motivate people and students to donate blood. Some social workers and voluntary blood donors are arranging the blood to the needy. Hence to join hands with such people we conduct blood donation camp every year in the month of January on the occasion of the foundation day to save lives.

**Health awareness programme:** Objective of the health awareness programme is to provide information and make people aware of the importance of health. We organize health awareness programmes every year through the NSS unit.

**Taxation Awareness:** Paying tax is the duty of every responsible citizen. Budget and tax awareness programmes are conducted for the students. Our institution had organized a seminar on GST and a special lecture on awareness of taxation. The university has prescribed GST as a part of its syllabus.

**Republic Day: Republic** day is celebrated on the 26th of January of every year to commemorate the adoption of the constitution. The Rani Channamma University with the aim of creating awareness on the constitution among the students has introduced a compulsory paper on Indian constitution for the students of all the programmes.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and**

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** B. 3 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>
Code of ethics policy document	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

It is our responsibility to organize programmes to commemorate the days of national and international importance to create awareness in students. Some of the events commemorated at our institution are as below :

- **June 5 – World Environment Day:** The objective of world environment day is to raise awareness and the need for action for the protection of our environment. Every year the institution celebrates the world environment day. It is very important to protect our environment in times of climate crisis.
- **June 21 –International Yoga Day:** To spread awareness about the significance and effects of yoga on human health. Yoga camps are conducted in the institution in association with NSS units.
- **August 14-Financial awareness Day:** National financial awareness day is conducted in order to throw light on the basic financial principles required to form the foundation for financially sound practices.
- **August 15- Independence Day:** We celebrate independence day in memory of the freedom struggle every year.
- **August 29-National sports Day:** The national sports day is celebrated in the institution on 29th August on the birth anniversary of hockey legend Major Dhyan Chand in association with Dept. of Physical education. We felicitate sports achievers on the occasion.
- **September 05- Teachers' Day:** The institution celebrates Teacher's Day as a special day to appreciate and honour teachers for their contributions.

- **September 16-world Ozone Day:** The institution organizes special talk on ozone day.
- **October 02- Mahatma Gandhi and Lalbahaddur Shastri Jayanthi:** We celebrate Gandhi Jayanthi to mark the birth anniversary of Mahatma Gandhi, which is also called as International day of non-violence. On this occasion, the institution organizes state-level seminars on 'Thoughts of M.K. Gandhi' every year.

On the same day, we also celebrate the birth anniversary of Lal Bahaddur Shastriji.

- **Valmiki Jayanthi:** The institution celebrates Maharshi Valmiki Jayanthi on **Bhouma Poornima** of every year i .e. the birth anniversary of the sage and Sanskrit poet, Valmiki, who wrote the epic the Ramayana.

- **November 01- Karnataka Rajyotsav:** Karnataka Rajyotsav also known as Karnataka formation day is celebrated on 01st November of every year.

- **Jan 12 national youth day:** the institution celebrates national youth day organizing special programs

- **January 26 – Republic Day:** Republic day is celebrated every year with a lot of pomp and enthusiasm. Students actively take part in the celebrations.

- **Feb 04 – World Cancer day:** Programmes on creating awareness of cancer are scheduled.

- **Feb 28 – National Science day:** The birthday of Sir. C. V. Raman is celebrated as National Science Day.

- **March -8 International women’s day:** The institution celebrates the international women’s day on 8th of March every year by identifying and facilitating the contribution of women in different fields like social work, medicine, administration, public health Etc.

**April 14 – Ambedkar Jayanti:** We celebrate the birth anniversary of the chief architect of the Indian constitution, Dr B.R.Ambedkar on April 14th of every year to inspire students to achieve greater things in life.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

**7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

**Best practices -1**

**1. Title:** To inculcate reading interest among the students.

**2. Objectives:**

Reading books is one of the most important and best habits that need to be cultivated by the students in their formative years of study. The importance of good reading habits is that it helps develop vivid imagination, knowledge and vocabulary. It also helps in gaining the required knowledge. Reading books on different genres gives one a deep insight on the chosen subject.

**The main objective of this practice are :**

- To make the students open up their mind and enhance creative ability and language skills.
- Develop empathy and help build better relations with others by reading classics.
- To inspire the students in the better use of language and enjoy playing with words.
- To make the students read motivational books that could change them for becoming a better human being.

**The intended outcomes as envisaged are as follows:**

- Those students completing a degree course acquire attributes of a graduate in some measure.
- That the students will develop the qualities of a healthy imagination, the ability to take life's adversities with a cool mind.
- That the students develop a mind that is active, healthy and robust, thus leading them to become a positive contributor to the society.

**3. Context:**

The recent developments in Information and Communication Technologies (ICT), the galloping expansion of internet availability have been a double-edged sword. Because the net provides easy and instantaneous access to any needed information, most students tend to gather only peripheral information and do not bother to dwell deeply into any books. Further, because of the audio-visual content of the text, most readers get hooked on it, thus consequently there is a loss of imagination drawn from deep contemplation.

Thus, although there is a great amount of information gathered by the reader, there is hardly any effort made to imbibe the values contained therein. Also, it is felt that reading through well alone make the

students be “Smart”, but not creative enough to imbibe the lessons contained in the text.

Therefore under such circumstances, when the students consider it sufficient to read only the examination-oriented books, either through the web or print media, it was felt necessary to provide a platform, where they are encouraged to read books of various genres, different subjects and exchange their ideas with other such that the students become enriched with knowledge that they enjoy.

#### **4. The practice:**

The College, in a joint initiative with “Kannada Pustaka Pradhikara (Kannada Book Development Authority) Bengaluru established a “Pustaka Premi Vidhyarthi Balaga” (Booklovers club) in 2015. This was renamed as “Jaana Janeyar Balaga” (meaning – A Club of intelligent girls and boys) in the year 2018.

In order to achieve the objectives of this club a committee was formed based on the guidelines provided by the Pradhikara(Authority) for its smooth functioning as shown below:

#### **ORGANISATION CHART OF JAANA JANEYAR BALAGA**

**CHIEF PATRON** - PRINCIPAL SVES COLLEGE, HARUGERI

**CHIEF ORGANISATION** - HOD KANNADA DEPARTMENT

**PRESIDENT** - STUDENT MEMBER MALE/FEMALE

**VICE PRESIDENT** - STUDENT MEMBER MALE /FEMALE

**TREASURER** - SENIOR FACULTY

**MEMBERS** - STUDENTS

**5. Evidence of Success:** It began as a small stream of book lovers with an attendance of fewer than 20 students and mostly by the students of Kannada development. However, due to this initiative, over the year, this participation has increased to 50 which includes students from other streams as well, albeit few in numbers. The attractive proposition is that the sponsors give a book to each attending member.

We hope that in due course of time this activity will grow even to greater heights.

6. There have been no problems encountered as far as financial management. However, we realize that more students need to be encouraged to participate to widen their horizons.

7. Nil.

The following activities were conducted from 2015 to 2020. The activities were sponsored by Kannada Pustaka Pradhikara Bangalore.

**S.V.E SOCIETY'S****ARTS AND COMMERCE COLLEGE, HARUGERI****JAAN JANEYAR BALAGA ACTIVITES OF LAST FIVE YEARS**

<b>Date</b>	<b>Program</b>
29-08-2015	Release of Anthology of poems, "Hyangare marili"
28-09-2015	New Poems and New Reading
19-03-2016	My Favorite Book
02-04-2016	National Cultural Celebration
20-07-2016	Conversation with Authors
29-07-2016	Conversation with readers
06-02-2017	Conversation with Publishers
31-03-2017	Conference of Young writers
13-08-2018	My favorite Book
28-09-2018	Conversation with Authors
08-03-2019	Young writers conference
13-11-2019	My Favorite Book
25-01-2020	Talks with Publishers

**Best practices -2****1). Title:**

Recognition of students in "academic excellence", "best readers" and "best students".

**2). Objectives:**

- a) To enthuse students to excel.
- b) To bring in the sense of competitiveness.
- c) To help students to develop a multifaceted personality.

**3). Context:** Recognizing excellence in academic achievement, reading habits, etc. is a healthy practice to enthuse the students to achieve even better performance in later stages of life.

**4). The practice:** After the declaration of final year degree examination the result analysis is made to identify top scorers in Arts and Commerce Streams. Further, within the commerce department, top scorers are identified in the subjects of "Principals of management", Income tax, Cost Accountancy. Likewise, top scorers in the subject of Sociology, History, Political Science, Education, Kannada, Hindi, English. The award also honours the best readers, both male and female, and likewise the selection of best boy and girl students.

A cash prize of Rs/-500 is given to students in each category – and Rs/- 1000 is given to the top scorers in Arts and Commerce programmes. As of now the Science programme is left out as the students are yet to complete their graduation.

**5). Evidence of Success: While** there is no tangible or measurable discreet evidence of this healthy practice the general excellence seen in academic achievement shows a happy growth. The college students have bagged three university ranks and three gold medals during the last five years.

In sports too the *“College has bagged 13 university blues”*.

**6). Problems Encountered and Resource Required:** We realize that the present system of collecting cash for prize distribution from regular teachers of the college is bound to be functioning due to senior teachers superannuating, and the unlikely hood of appointment of new regular teachers in the immediate future. Also, we can’t tax the teacher employed by the management to contribute to this fund.

To streamline the system so that it is even better it is decided to create a steady fund, even if we have to approach donors for the purpose.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

**7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

This college was established in the year 1983 under S.V.E.Society. The S.V.E.Society’s founder, Late Shri B.R.Darur was a philanthrope and a man with a great vision for the advancement of knowledge for the rural youth. To this end, in the year 1981, this society was established with a motto *“Life is education”*, highlighting the importance paid to the acquisition of knowledge for a better and fruitful life.

In fulfilment of this motto, the college had aspired to undertake research activities on a host of topics on lives and culture of the people (in the district and surrounding areas) as these research issues were

un-explored and these history and cultural aspects had not attracted due importance for research.

It was decided in the year 2006 that a conducive atmosphere is necessary in terms of creating research activity among the faculty. It was realized that a host of topics are available for research projects. Thus a proposal was sent to Kannada University (State University) Hampi: a university that undertakes research. We feel happy that our proposal for seeking the establishment of a research centre was accepted (letter uploaded) and after a due course of administrative clearance, approval for the establishment was received in the year 2007. From its inception, a total of 21 Ph.D and 83 M.Phil degrees have been awarded. The topics for the research for PhD & M.Phil have covered a wide range of subjects. These are listed below

1. Kannada Literature
2. History & Epigraphy
3. Sociology
4. Political Science
5. Commerce
6. Economics
7. Biography of Notable Personalities

Between 2015 to 2020, a total of 09 Ph.D and 03 M.Phil degrees have been completed through the portals of this research centre.

It is noteworthy that four faculty members of our college are research guides. Apart from this, the research centre is continually attracting research scholars for their studies. Currently, there are 21 research scholars at present who have enrolled for research.

Thus, the establishment of a research centre in this area has not only ushered an ambience of research culture but also as a consequence has brought out original information about many topics hitherto unknown.

For instance, over the last five years, there have been “three” Ph.D degrees awarded in Kannada literature, “two” in Sociology, “three” in Commerce and “three” in History. It is noteworthy that the topics chosen are relevant to local situations.

Outlines of research activity undertaken are mentioned below

a) A study of “Folk Artists of Bagenadu”. This research threw light on this vibrant community and their present living conditions. It highlighted how in the bygone era they staged open-air dramas and especially, “Shri Krishna Parijata” plays. Important to note is the fact that “Lord Krishna’s” part was played by a Muslim Nadaf Community. And the society respected and revered them irrespective of their religious

background.

b) Study on the philosopher-poet “Alabhairi” of the 19th century. This poet belonged to Harugeri – and his poetry is of immense importance and relevance. However, his contribution in the field of mysticism and poetry did not see the limelight during his life. He was illiterate, but his associates wrote his sayings. It is interesting to note that the college has approached the present university to include his poems in the syllabus of basic Kannada for the first semester.

c) Unearthing epigraphical evidence of “Kuhundi” the previous name of present-day Raibag tehsil in Belagavi District.

Research has been going on many other topics.

This college invites these scholars to annual gatherings. On these occasions, they speak briefly about their research. It is pertinent to note that our college alumni who are doing research have expressed their gratitude about our research centre.

This research centre because of its vibrant activities has 21 research scholars enrolled for research.

Thus it can be said that the establishment of a research centre under Kannada University, Hampi is a matter of pride. It also marks a distinctive attribute of this college for creating a research culture in this part of rural Karnataka, which is unique.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

#### Student Achievements:

A) Academics: Our students have bagged 11 Gold medals. a Hatrick was achieved in Kannada by getting 1st place in the university from 2001 to 2003. Also. the college got 14 university ranks. In sports too, the college got 30 number of university blues.

#### B) Research centre Contribution:

\*Study in Kannada epigraphy. The college conducted research on the epigraphical studies at Ainapur (30Km away) and found 16 inscriptions. These have been put in research websites like Shodha Sindhu etc.

\* The Department of sociology studied the plight of women under the clutches of Deva Dasi System and the report was forwarded to Vimochana Sangha, Athani for further action.

\* A study of pre-historic sites at Raibag Taluka was done by the Department of History. This research report will be forwarded to ICHR.

C) The College, being a pioneer in the field of Higher Education, have been always leading in conducting literary seminars. In fact, the Taluka office for Kannada literature is housed at the college.

D) The teaching faculty of the college are the Members of BOS/BOE for many autonomous colleges/universities within and outside Karnataka. Also, many of our faculty are invited as resource persons. Dr V. S. Mali, the Principal of the college is a member of the selection committee for Karnataka State for state level journals, and also a recipient of "Sahitya Shree" award from the Government of Karnataka in 2019. Dr C.R.Gudasi of commerce department is a member of the syllabus committee for the state.

E) The college is proud to have outstanding alumni who are actively involved in the betterment of the college. They are holding the position of Judge, Assistant Commissioner, Deputy Director of food and civil supplies, Deputy Director of social welfare department, Excise Deputy superintendent and many other important portfolios, other distinguished alumni include industrialists, entrepreneurs and noted agriculturists.

F) It is pertinent to note that among all the colleges at Harugeri, our college has the highest number of girls students which speaks for the safety and security we have at our college.

### Concluding Remarks :

An institution which has a legacy of 37 years has tried to live up to its motto through the various activities around the year. The commitment to giving education to rural students has only grown stronger with time. The growth is evident through the results.

The academic events follow the academic calendar. Many of the faculty are actively involved in BOE and BOS. A wide range of elective options and 6 certificate courses are available for the students. A strong feedback

system is in place. Students from reserved categories are more in number. Bridge courses and remedial classes for slow learners are conducted. There is a good rapport between the teachers and students. A proper evaluation system is in place. Optimum utilization of funds for seminars and research activities through the research centre. A good number of publications, extension and outreach activities and collaborations have taken place in the college. Faculty are encouraged to take up research activities. There is an automated library, MoU for sports activities, ICT enabled classrooms, well-equipped gymnasium, adequate computers, well-furnished laboratories, wi-fi connectivity at the college. Provisions are made for the Updation and maintenance of the infrastructure. 98% of the students are benefitted by scholarships. The Career Counselling Cell has helped the students to find suitable careers and in their preparation for competitive examinations. Students are actively involved as members of every committee in place. A strong grievance redressal mechanism is in place. The alumni have contributed to the growth of the college. Equal importance is given to sports and cultural activities. An effective E-governance is in place. An employee cooperative society assists employees. We have regular Academic and administrative audits. A good number of post accreditation initiatives are being taken up. The students are made sensitive enough to respond to the needs of society by inculcating in them the constitutional and human values. There are measures to conserve energy and to harness alternative sources of energy.

Many ventures are in the pipeline. We are striving to carry forward the legacy of the institution in fulfilling the motto.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p><b>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</b></p> <ol style="list-style-type: none"> <li>1. Academic council/BoS of Affiliating university</li> <li>2. Setting of question papers for UG/PG programs</li> <li>3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses</li> <li>4. Assessment /evaluation process of the affiliating University</li> </ol> <p>Answer before DVV Verification : A. All of the above            Answer After DVV Verification: B. Any 3 of the above            Remark : Edited as per the given document by HEI.</p>																				
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p> <p>1.2.1.1. <b>Number of Programmes in which CBCS/ Elective course system implemented.</b>            Answer before DVV Verification : 4            Answer after DVV Verification: 7</p> <p>Remark : Observation accepted, edited accordingly.</p>																				
1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.3.1. <b>Number of students undertaking project work/field work / internships</b>            Answer before DVV Verification : 110            Answer after DVV Verification: 79</p> <p>Remark : Edited as per the documents given by HEI(Latest year data would be considered)</p>																				
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p>2.1.1.1. <b>Number of students admitted year-wise during last five years</b>            Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>837</td> <td>787</td> <td>718</td> <td>758</td> <td>760</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>328</td> <td>348</td> <td>236</td> <td>254</td> <td>262</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	837	787	718	758	760	2019-20	2018-19	2017-18	2016-17	2015-16	328	348	236	254	262
2019-20	2018-19	2017-18	2016-17	2015-16																	
837	787	718	758	760																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
328	348	236	254	262																	

**2.1.1.2. Number of sanctioned seats year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
1700	1620	1560	1560	1440

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
600	580	520	520	480

Remark : Observation accepted input edited after varifying documents provided by HEI.

**2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)****2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
647	636	606	619	587

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
254	287	200	186	205

Remark : Observation accepted, after varifying the documents input has been edited.

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****2.4.3.1. Total experience of full-time teachers**

Answer before DVV Verification : 360

Answer after DVV Verification: 353

Remark : Edited as per the given document by HEI.(latest year(2019-2020) data would be considered)

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	17	05	05	02

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
2	8	2	1	1

Remark : Journal with ISSN number is considered.

**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	02	04	01

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
01	02	02	02	01

Remark : Input Edited as per the given document by HEI.

**5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

**5.1.2.1. Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
19	19	15	201	164

Answer After DVV Verification :

2019-20	2018-19	2017-18	2016-17	2015-16
0	0	0	0	0

Remark : Input edited because relevant clarification document not provided by HEI in terms of claim made.

5.1.3	<p><b>Capacity building and skills enhancement initiatives taken by the institution include the following</b></p> <ol style="list-style-type: none"> <li>1. <b>Soft skills</b></li> <li>2. <b>Language and communication skills</b></li> <li>3. <b>Life skills (Yoga, physical fitness, health and hygiene)</b></li> <li>4. <b>ICT/computing skills</b></li> </ol> <p>Answer before DVV Verification : A. All of the above          Answer After DVV Verification: D. 1 of the above          Remark : Observation accepted, edited accordingly.</p>																				
5.3.3	<p><b>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p><b>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 869 1046 1003"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>31</td> <td>32</td> <td>28</td> <td>33</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1084 1046 1218"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>9</td> <td>5</td> <td>6</td> <td>4</td> </tr> </tbody> </table> <p>Remark : Events should not be split into activities.</p>	2019-20	2018-19	2017-18	2016-17	2015-16	31	32	28	33	28	2019-20	2018-19	2017-18	2016-17	2015-16	7	9	5	6	4
2019-20	2018-19	2017-18	2016-17	2015-16																	
31	32	28	33	28																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
7	9	5	6	4																	
7.1.4	<p><b>Water conservation facilities available in the Institution:</b></p> <ol style="list-style-type: none"> <li>1. <b>Rain water harvesting</b></li> <li>2. <b>Borewell /Open well recharge</b></li> <li>3. <b>Construction of tanks and bunds</b></li> <li>4. <b>Waste water recycling</b></li> <li>5. <b>Maintenance of water bodies and distribution system in the campus</b></li> </ol> <p>Answer before DVV Verification : C. 2 of the above          Answer After DVV Verification: D.1 of the above          Remark : Input edited as only borewell considered. to claim Rain water harvesting photos and documents are not relevant.</p>																				
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li>1. <b>Restricted entry of automobiles</b></li> <li>2. <b>Use of Bicycles/ Battery powered vehicles</b></li> <li>3. <b>Pedestrian Friendly pathways</b></li> </ol>																				

	<p><b>4. Ban on use of Plastic</b>  <b>5. landscaping with trees and plants</b></p> <p>Answer before DVV Verification : B. 3 of the above                  Answer After DVV Verification: D. 1 of the above                  Remark : Edited as per provided clarification document by HEI.</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <p><b>1. The Code of Conduct is displayed on the website</b>  <b>2. There is a committee to monitor adherence to the Code of Conduct</b>  <b>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b>  <b>4. Annual awareness programmes on Code of Conduct are organized</b></p> <p>Answer before DVV Verification : A. All of the above                  Answer After DVV Verification: B. 3 of the above                  Remark : Input edited as per the given document.</p>

**2.Extended Profile Deviations**

ID	Extended Questions																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="193 1193 986 1305"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>04</td> <td>03</td> <td>03</td> <td>02</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="193 1384 986 1496"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>07</td> <td>07</td> <td>05</td> <td>05</td> <td>04</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	04	04	03	03	02	2019-20	2018-19	2017-18	2016-17	2015-16	07	07	05	05	04
2019-20	2018-19	2017-18	2016-17	2015-16																	
04	04	03	03	02																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
07	07	05	05	04																	
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="193 1697 986 1809"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>850</td> <td>810</td> <td>780</td> <td>780</td> <td>720</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1" data-bbox="193 1888 986 2000"> <thead> <tr> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> </tr> </thead> <tbody> <tr> <td>254</td> <td>287</td> <td>200</td> <td>186</td> <td>205</td> </tr> </tbody> </table>	2019-20	2018-19	2017-18	2016-17	2015-16	850	810	780	780	720	2019-20	2018-19	2017-18	2016-17	2015-16	254	287	200	186	205
2019-20	2018-19	2017-18	2016-17	2015-16																	
850	810	780	780	720																	
2019-20	2018-19	2017-18	2016-17	2015-16																	
254	287	200	186	205																	
3.1	<p><b>Number of full time teachers year-wise during the last five years</b></p>																				

Answer before DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
31	31	23	23	19

Answer After DVV Verification:

2019-20	2018-19	2017-18	2016-17	2015-16
30	30	22	23	18

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 24

Answer after DVV Verification : 22

